



**FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLE TRUST'S  
AISHABAI COLLEGE OF EDUCATION**

**(Affiliated to S.N.D.T. Women's University)**

Address: Municipal School Building, J. J Hospital Compound,  
Gate no. 14, Byculla, Mumbai – 400008.

## **Criterion VI – Governance, Leadership and Management**

**6.3**

**6.3.2**

# **E- Copies of letter**

## Disbursement of Faculty Development Programme Benefits

External

Inbox x



Dr Shabir Mushtaq Mir

to me, Aishabai



Dear Dr. Shumaila Siddiqui

I am writing to inform you that the trustees have approved the following amounts for the Faculty Development Programmes undertaken by the staff members. Please find below a summary of the amounts to be disbursed to staff members for their Faculty Development Programmes, based on the claims they have submitted. The payment will be made in cash as each amount is below ₹5000/-. Kindly ensure that the respective staff members receive the approved amounts as per the details below:

**Staff Name**                      **Approved Amount (₹)**

Dr. Shumaila Saif Siddiqui    4850/-

Dr. Jyotsna Sangore            1478/-

Dr. Nafisa Roopawala        500/-

Dr. Madhuri Bendale         1200/-

Ms. Joya Chaudhary          950/-

These amounts have been approved in alignment with the policies and guidelines for professional development within the institution.

Please let me know if any further information or clarification is required.

Please proceed with the disbursement at the earliest convenience.

Thank you for your cooperation in this matter.

To: [shabir@fazlani.aishabai-trust.com](mailto:shabir@fazlani.aishabai-trust.com) - [shabir@fazlani.aishabai-trust.com](mailto:shabir@fazlani.aishabai-trust.com)

Cc: 'Aishabai College' <[145.aishabaicollege@gmail.com](mailto:145.aishabaicollege@gmail.com)>

Subject: Staff Allowance

As discussed.

Thanks & Regards,



Dr. Shabir Mushtaq Mir

C.O.O.

FAZLANI AISHABAI & HAJI ABDUL LATIF  
CHARITABLE TRUST

Municipal School Building, Gate No: 14,

J. J. Hospital Compound, Byculla, Mumbai – 400008

+91 22 690 690 69 | +91 22 2373 5955

[www.aishabaitrust.com](http://www.aishabaitrust.com)

 We have a responsibility to the environment. Before printing this e-mail or any other document, let's ask ourselves whether we need a hard copy.

One attachment • Scanned by Gmail 

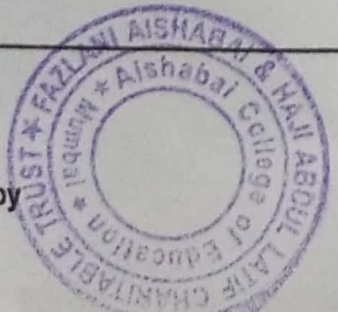


## CASH PAYMENT VOUCHER

Name of the Unit / Trust : Aishabai College of Education. Voucher No.: \_\_\_\_\_  
 Pay to Mr. / Mrs. Dr. Shumaila Saif Siddiqui Date : 30/5/2024.

| Sr. No. | Account Head                                | Rs. | Sr. No. | Account Head                                | Rs.           |
|---------|---|-----|---------|---|---------------|
| 1       | Annual Day / Teachers Day / Sports Day Exp. |     | 13      | Medical Expenses / Clinic Expenses          |               |
| 2       | Newspapers, Magazines, Books & Periodicals  |     | 14      | National / Festival / Children Day Exp      |               |
| 3       | Children Expenses / Snacks Expenses         |     | 15      | Postage & Courier Charges                   |               |
| 4       | Conveyance Exp / Conveyance Reimb.          |     | 16      | Printing & Stationery                       |               |
| 5       | Examination Expenses / Teaching Aids        |     | 17      | Repair & Maintenance / Annual Maint Cont.   |               |
| 6       | Field Trip/ Entry Fees/Picnic Exp.          |     | 18      | Staff Welfare / Staff Development Exp.      |               |
| 7       | Food / Cooking Expenses                     |     | 19      | Telephone / Internet / Mobile Tel. Expenses |               |
| 8       | Garden Expenses / Security Expenses         |     | 20      | Traveling Expenses / Transportation Exp.    |               |
| 9       | Honorarium / Prof. Fees / Salaries          |     | 21      | Upkeep Expenses                             |               |
| 10      | Honorarium Cooks / Wardens / Helpers        |     | 22      | Vehicle Expenses / Fuel Expenses            |               |
| 11      | Hospitality Expenses                        |     | 23      | Other Miscellaneous Exp.                    |               |
| 12      | Legal & Professional Charges                |     |         |   |               |
|         |   |     |         |   |               |
|         |   |     |         |   |               |
|         |   |     |         | <b>Total</b>                                | <b>4850/-</b> |

Amount in Words : Rupees Four Thousand, Eight Hundred & Fifty, only.  
 Narration : Being Amount Paid to Dr. Shumaila Saif Siddiqui for Faculty Development.



Prepared by \_\_\_\_\_

*[Signature]*  
 Sanctioned by \_\_\_\_\_

*[Signature]*  
 Approved by \_\_\_\_\_

*[Signature]*  
 Receivers Signature

Note: Please cancel the heads which are not relevant to payment made.



## CASH PAYMENT VOUCHER

Name of the Unit / Trust : Aishabai College of Education.

Voucher No.:

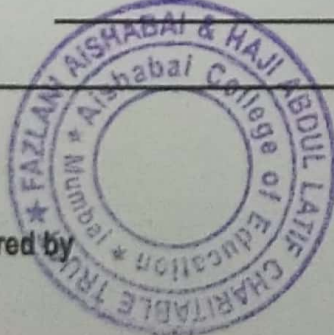
Pay to Mr. / Mrs. Dr. Madhusi Bendale.

Date : 30/5/2024.

| Sr. No. | Account Head                                | Rs. | Sr. No. | Account Head                                | Rs.           |
|---------|---|-----|---------|---|---------------|
| 1       | Annual Day / Teachers Day / Sports Day Exp. |     | 13      | Medical Expenses / Clinic Expenses          |               |
| 2       | Newspapers, Magazines, Books & Periodicals  |     | 14      | National / Festival / Children Day Exp      |               |
| 3       | Children Expenses / Snacks Expenses         |     | 15      | Postage & Courier Charges                   |               |
| 4       | Conveyance Exp / Conveyance Reimb.          |     | 16      | Printing & Stationery                       |               |
| 5       | Examination Expenses / Teaching Aids        |     | 17      | Repair & Maintenance / Annual Maint Cont .  |               |
| 6       | Field Trip/ Entry Fees/Picnic Exp.          |     | 18      | Staff Welfare / Staff Development Exp.      |               |
| 7       | Food / Cooking Expenses                     |     | 19      | Telephone / Internet / Mobile Tel. Expenses |               |
| 8       | Garden Expenses / Security Expenses         |     | 20      | Traveling Expenses / Transportation Exp.    |               |
| 9       | Honorarium / Prof. Fees / Salaries          |     | 21      | Upkeep Expenses                             |               |
| 10      | Honorarium Cooks / Wardens / Helpers        |     | 22      | Vehicle Expenses / Fuel Expenses            |               |
| 11      | Hospitality Expenses                        |     | 23      | Other Miscellaneous Exp.                    |               |
| 12      | Legal & Professional Charges                |     |         |   |               |
|         |   |     |         |   |               |
|         |   |     |         |   |               |
|         |   |     |         | <b>Total</b>                                | <u>1200/-</u> |

Amount in Words : Rupees One Thousand, Two Hundred only.

Narration : Being Amount Paid to Dr. Madhusi Bendale for Faculty Development.



Prepared by

Sanctioned by

Approved by

Receivers Signature

Note: Please cancel the heads which are not relevant to payment made.

# CASH PAYMENT VOUCHER

Name of the Unit / Trust : Aishabai College of Education.

Voucher No.: \_\_\_\_\_

Pay to Mr. / Mrs. Dr. Nafisa Roopawalla

Date : 30/5/2024.

| Sr. No. | Account Head                                | Rs. | Sr. No. | Account Head                                | Rs.          |
|---------|---|-----|---------|---|--------------|
| 1       | Annual Day / Teachers Day / Sports Day Exp. |     | 13      | Medical Expenses / Clinic Expenses          |              |
| 2       | Newspapers, Magazines, Books & Periodicals  |     | 14      | National / Festival / Children Day Exp      |              |
| 3       | Children Expenses / Snacks Expenses         |     | 15      | Postage & Courier Charges                   |              |
| 4       | Conveyance Exp / Conveyance Reimb.          |     | 16      | Printing & Stationery                       |              |
| 5       | Examination Expenses / Teaching Aids        |     | 17      | Repair & Maintenance / Annual Maint Cont .  |              |
| 6       | Field Trip/ Entry Fees/Picnic Exp.          |     | 18      | Staff Welfare / Staff Development Exp.      |              |
| 7       | Food / Cooking Expenses                     |     | 19      | Telephone / Internet / Mobile Tel. Expenses |              |
| 8       | Garden Expenses / Security Expenses         |     | 20      | Traveling Expenses / Transportation Exp.    |              |
| 9       | Honorarium / Prof. Fees / Salaries          |     | 21      | Upkeep Expenses                             |              |
| 10      | Honorarium Cooks / Wardens / Helpers        |     | 22      | Vehicle Expenses / Fuel Expenses            |              |
| 11      | Hospitality Expenses                        |     | 23      | Other Miscellaneous Exp.                    |              |
| 12      | Legal & Professional Charges                |     |         |   |              |
|         |   |     |         |   |              |
|         |   |     |         | <b>Total</b>                                | <u>500/-</u> |

Amount in Words : Rupees Five Hundred only.

Narration : Being Amount paid to Dr. Nafisa Roopawalla for Faculty Development.



Prepared by \_\_\_\_\_

Sanctioned by [Signature]

Approved by [Signature]

Receivers Signature [Signature]

Note: Please cancel the heads which are not relevant to payment made.



# CASH PAYMENT VOUCHER

Name of the Unit / Trust : Aishabai College of Education.

Voucher No.: \_\_\_\_\_

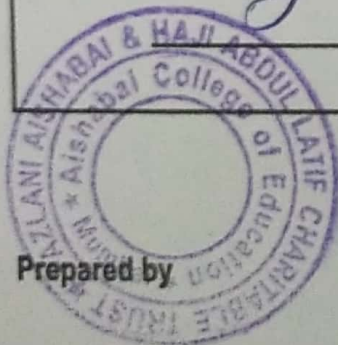
Pay to Mr. / Mrs. Joya V. Chaudhari

Date : 30/5/2024.

| Sr. No. | Account Head                                | Rs. | Sr. No. | Account Head                                | Rs.          |
|---------|---|-----|---------|---|--------------|
| 1       | Annual Day / Teachers Day / Sports Day Exp. |     | 13      | Medical Expenses / Clinic Expenses          |              |
| 2       | Newspapers, Magazines, Books & Periodicals  |     | 14      | National / Festival / Children Day Exp      |              |
| 3       | Children Expenses / Snacks Expenses         |     | 15      | Postage & Courier Charges                   |              |
| 4       | Conveyance Exp / Conveyance Reimb.          |     | 16      | Printing & Stationery                       |              |
| 5       | Examination Expenses / Teaching Aids        |     | 17      | Repair & Maintenance / Annual Maint Cont .  |              |
| 6       | Field Trip/ Entry Fees/Picnic Exp.          |     | 18      | Staff Welfare / Staff Development Exp.      |              |
| 7       | Food / Cooking Expenses                     |     | 19      | Telephone / Internet / Mobile Tel. Expenses |              |
| 8       | Garden Expenses / Security Expenses         |     | 20      | Traveling Expenses / Transportation Exp.    |              |
| 9       | Honorarium / Prof. Fees / Salaries          |     | 21      | Upkeep Expenses                             |              |
| 10      | Honorarium Cooks / Wardens / Helpers        |     | 22      | Vehicle Expenses / Fuel Expenses            |              |
| 11      | Hospitality Expenses                        |     | 23      | Other Miscellaneous Exp.                    |              |
| 12      | Legal & Professional Charges                |     |         |   |              |
|         |   |     |         |   |              |
|         |   |     |         | <b>Total</b>                                | <u>950/-</u> |

Amount in Words : Rupees Nine Hundred & Fifty only.

Narration : Being Amount Paid to. Mrs. Joya Chaudhari for Family Development.



Prepared by

Sanctioned by

Approved by

Receivers Signature

Note: Please cancel the heads which are not relevant to payment made.



# CASH PAYMENT VOUCHER

Name of the Unit / Trust : Aishabai College of Education.

Voucher No.:

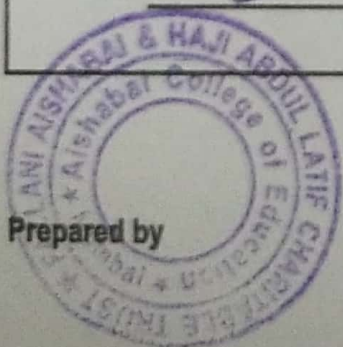
Pay to Mr. / Mrs. Dr. Jyotsna Ganesh Sangore.

Date : 30/5/2024.

| Sr. No. | Account Head                                | Rs. | Sr. No. | Account Head                                | Rs.           |
|---------|---|-----|---------|---|---------------|
| 1       | Annual Day / Teachers Day / Sports Day Exp. |     | 13      | Medical Expenses / Clinic Expenses          |               |
| 2       | Newspapers, Magazines, Books & Periodicals  |     | 14      | National / Festival / Children Day Exp      |               |
| 3       | Children Expenses / Snacks Expenses         |     | 15      | Postage & Courier Charges                   |               |
| 4       | Conveyance Exp / Conveyance Reimb.          |     | 16      | Printing & Stationery                       |               |
| 5       | Examination Expenses / Teaching Aids        |     | 17      | Repair & Maintenance / Annual Maint Cont .  |               |
| 6       | Field Trip/ Entry Fees/Picnic Exp.          |     | 18      | Staff Welfare / Staff Development Exp.      |               |
| 7       | Food / Cooking Expenses                     |     | 19      | Telephone / Internet / Mobile Tel. Expenses |               |
| 8       | Garden Expenses / Security Expenses         |     | 20      | Traveling Expenses / Transportation Exp.    |               |
| 9       | Honorarium / Prof. Fees / Salaries          |     | 21      | Upkeep Expenses                             |               |
| 10      | Honorarium Cooks / Wardens / Helpers        |     | 22      | Vehicle Expenses / Fuel Expenses            |               |
| 11      | Hospitality Expenses                        |     | 23      | Other Miscellaneous Exp.                    |               |
| 12      | Legal & Professional Charges                |     |         |   |               |
|         |   |     |         |   |               |
|         |   |     |         |   |               |
|         |   |     |         | <b>Total</b>                                | <u>1478/-</u> |

Amount in Words : Rupees One Thousand, Four Hundred, Seventy Eight only.

Narration : Being amount paid to Dr. Jyotsna Sangore for Faculty Development.



Prepared by

*[Signature]*  
Sanctioned by

*[Signature]*  
Approved by

*[Signature]*  
Receivers Signature

Note: Please cancel the heads which are not relevant to payment made.





कर्मचारी भविष्य निधि संगठन  
Employees' Provident Fund Organization  
भविष्य निधि भवन, 14, भीकजी कामा प्लेस, नई दिल्ली - 110066  
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 14/08/2024 12:05:

**Payment Confirmation Receipt**

|                             |                              |
|-----------------------------|------------------------------|
| TRRN No :                   | 3102408017293                |
| Challan Status :            | Payment Confirmed            |
| Challan Generated On :      | 12-AUG-2024 17:32:48         |
| Establishment ID :          | MHBAN0028245000              |
| Establishment Name :        | FAZLANI INTERNATIONAL SCHOOL |
| Challan Type :              | Monthly Contribution Challan |
| Total Members :             | 19                           |
| Wage Month :                | JUL-2024                     |
| Total Amount (Rs) :         | 68,314                       |
| Account-1 Amount (Rs) :     | 42,812                       |
| Account-2 Amount (Rs) :     | 1,366                        |
| Account-10 Amount (Rs) :    | 22,770                       |
| Account-21 Amount (Rs) :    | 1,366                        |
| Account-22 Amount (Rs) :    | 0                            |
| Payment Confirmation Bank : | Kotak Mahindra Bank          |
| CRN :                       | 485130824003170              |
| Payment Date :              | 13-AUG-2024                  |
| Payment Confirmation Date : | 13-AUG-2024                  |
| Total PMRPY Benefit :       | 0                            |

*(Signature)*





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With  
EMPLOYEES' PROVIDENT FUND ORGANISATION)**

Establishment Code & Name: MHBAN0028245000 FAZLANI INTERNATIONAL SCHOOL  
Address: ASIHABI AND HAJI LATIF CHARITABLE TRUST NIRMAL 21ST FL., NARIMAN POINT, MUMBAI CITY, MAHARASHTRA

Due for the wage month of

TRRN 3102408017293  
ECR Id 109536542  
LIN : 1987778160  
July 2024

Total Subscribers : 19  
Total Wages : 2,73,263

EPF 19  
EPS 19  
EDLI 19

2,73,263

TOTAL

| SL   | PARTICULARS            | A/C.01 (Rs.) | A/C.02 (Rs.) | A/C.10 (Rs.) | A/C.21 (Rs.) | A/C.22 (Rs.) | TOTAL         |
|--|------------------------|--------------|--------------|--------------|--------------|--------------|---------------|
| 1  | Administration Charges | 0            | 1,366        | 0            | 0            | 0            | 1,366         |
| 2  | Employer's Share Of    | 10,021       | 0            | 22,770       | 1,366        | 0            | 34,157        |
| 3  | Employee's Share Of    | 32,791       | 0            | 0            | 0            | 0            | 32,791        |
| <b>Grand Total : Sixty-Eight Thousand Three Hundred Fourteen Rupees Only</b> |                        |              |              |              |              |              | <b>68,314</b> |

(This is a system generated challan on 12-AUG-2024 17:32, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRV.

|   | PMRPY  | ABRV |
|---|--------|------|
| A) A/C no 1 (Employer share) (Rs.) -      | 0      | 0    |
| B) A/C no 10 (Pension fund) (Rs.) -       | 0      | 0    |
| C) A/C no 1 (Employee share) (Rs.) -      | 0      | 0    |
| D) Total (A + B + C) (Rs.) -              | 0      | 0    |
| E) Total remittance by Employer (Rs.) -   | 68,314 |      |
| F) Total amount of uploaded ECR (D + E) ( | 68,314 |      |



This challan is not proof of payment. To know the payment status please use "TRRN query Search" at [www.epfindia.gov.in](http://www.epfindia.gov.in).

Ind



# SOPARIWALA EXPORTS PVT LTD

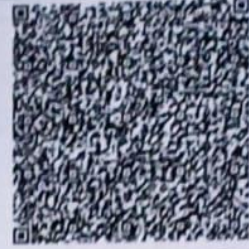
21ST FLOOR, NIRMAL BLDG, NARIMAN POINT  
MUMBAI 400021 Tel : 022-66396666

GSTIN: 27AACCS1620D1ZW

IGLN No. 4e9707446e02861a508fc55af059060129edd5727f3fd8290a46efffb087b140

Ack Nos 122421639966405

Ack Date 01/06/2024 17:50:00



## Tax Invoice

Original for Receipt  
Duplicate for supplier/Transporter  
Triplicate for supplier

|  |                               |
|--|-------------------------------|
| Invoice No : 27MUM24250020                 | Transporter Name :            |
| Invoice Date : 31-May-24                   | Vehicle Number :              |
| Buyer Ord No : RENEWAL - PREMIUM 2024-2025 | L.R No. & Date :              |
| Payment term : 0 DAYS CREDIT TIME          | Broker Name :                 |
| State : Maharashtra                        | Place of Supply : Maharashtra |
|  | EWAY Bill No. :               |
|  | EWAY Bill Date. :             |

State Code 27

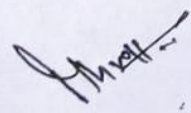

| Details of Receiver   Billed to :    |                                      | Details of Consignee   Shipped to : |                              |
|--------------------------------------|--------------------------------------|-------------------------------------|------------------------------|
| Name : AISHABAI COLLEGE OF EDUCATION | Name : AISHABAI COLLEGE OF EDUCATION | Address : 21ST FLOOR, NIRMAL        | Address : 21ST FLOOR, NIRMAL |
| Address : 21ST FLOOR, NIRMAL         | Address : NARIMAN POINT              | NARIMAN POINT                       | NARIMAN POINT                |
|                                      |                                      | MUMBAI400021                        | MUMBAI400021                 |
| GSTIN : 27AAATA2486L2ZH              | GSTIN :                              | State :                             | State :                      |
| State : Maharashtra                  |                                      |                                     |                              |

State Code 27

State Code

| Name of Product / Service                 | HSN/ SAC Code | Qty | UOM | Rate        | Amount             | Levys Disc | Taxable Value      | CGST + SGST |                  | Total              |
|---|---------------|-----|-----|-------------|--------------------|------------|--------------------|-------------|------------------|--------------------|
|   |               |     |     |             |                    |            |                    | Rate        | Amount           |                    |
| RENEWAL OF GMC PREMIUM FOR YEAR 2024-2025 | 997137        | 1   | NOS | 1,74,033.00 | 1,74,033.00        |            | 1,74,033.00        | 18          | 31,325.94        | 2,05,358.94        |
| RENEWAL OF GPA PREMIUM FOR YEAR 2024-2025 | 997137        | 1   | NOS | 1,033.00    | 1,033.00           |            | 1,033.00           | 18          | 185.94           | 1,218.94           |
| ROUNDING OFF                              | SHA           | 1   |     | 0.12        | 0.12               |            | 0.12               |             |                  | 0.12               |
| <b>Total :</b>                            |               |     |     |             | <b>1,75,066.12</b> |            | <b>1,75,066.12</b> |             | <b>31,511.88</b> | <b>2,06,578.00</b> |

|  |                                  |                    |
|--|----------------------------------|--------------------|
| <b>Total Invoice Amount in Words</b><br>Two Lakh Six Thousand Five Hundred Seventy Eight and Zero Paise Only<br><br>Remark : AISHABAI COLLEGE OF EDUCATION - RENEWAL OF GMC/GPA PREMIUM FOR YEAR 2024-2025 | <b>Total Amount Before Tax :</b> | <b>1,75,066.12</b> |
|  | Add : CGST                       | 15,755.94          |
|  | Add : SGST                       | 15,755.94          |
|  | Add : IGST                       |                    |
|  | Add : CESS                       |                    |
|  | <b>Total Tax Amount : GST</b>    | <b>31,511.88</b>   |
| <b>Total Amount After Tax :</b>  | <b>2,06,578.00</b>               |                    |

|  |  |
|--|--|
| <b>Bank Details :</b><br>Name : KOTAK MAHINDRA BANK - INR A/C No : 5511331490<br>Branch IFSC : KKBK0000958 | Certified that the particular given above are true and correct.<br><b>For, SOPARIWALA EXPORTS PVT LTD</b><br><br><br><br>Authorised Signatory |
| <br>(Common Seal)       |  |

Employee

AISHABAI COLLEGE OF EDUCATION

| PROJECT         | Name of Employee/Member        | POLICY TYPE |          | Total Nos | Total Premium | Total 18%GST | Total Total |
|-----------------|--------------------------------|-------------|----------|-----------|---------------|--------------|-------------|
|                 |                                | GMC Nos     | Total    |           |               |              |             |
| A COLLEGE       | ALANDBEE MEHBOOB CHOUDHARY     | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | AMI VED                        | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | ANKITA ASHOK KAMBLE            | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | DR JYOTSNA GANESH SANGORE      | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | DR SHABIR MUSHTAQ MIR          | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | DR. MADHURI BHASKAR BENDALE    | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | DR. SHUMAILA SAIF SIDDIQUI     | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | FAIZ SALIM TANKI               | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | HEMA RAHUL RATHOD              | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | ISMAL MEHBOOB KALBURGI         | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | MANOJ DILIP PARAB              | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | MUDASSIR MOHAMMED YASIN ANSARI | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | NAFISA BADAR ROOPAWALLA        | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | PRAMOD SUKPAL WALMIKI          | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | RIDDHI JABARE                  | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | SHRUTI SAMEER KAMBLE           | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
|                 | SUNIL PARAB                    | 1           | 11,409   | 1         | 9,669         | 1,740        | 11,409      |
|                 | ZAINAB YUSUFALI LOKHANDWALA    | 1           | 11,409   | 1         | 9,762         | 1,757        | 11,520      |
| A COLLEGE Total |                                | 18          | 2,05,359 | 11        | 1,219         | 31,512       | 2,06,578    |