

FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLE TRUST'S

AISHABAI COLLEGE OF EDUCATION

(Affiliated to S.N.D.T. Women's University)

<u>Address</u>: Municipal School Building, J. J Hospital Compound, Gate no. 14, Byculla, Mumbai – 400008.

Criterion 5 Student Support & Progression

5.2 STUDENT PROGRESSION

5.2.1
Appointment Letters



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AISHABAI COLLEGE OF EDUCATION

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<u>Address</u>: Municipal School Building, J. J Hospital Compound, Gate no. 14, Byculla, Mumbai – 400008.

2023-2024

Appointment Letters



(MANAGED BY SAIFI HIGH SCHOOL SOCIETY)

FOUNDED IN COMMEMORATION OF THE SILVER JUBLIEE OF H.H. SYEDNA TAHER SAIFUDDIN SAHEB (R.A.)

Date: 29-02-2024

Ms. Arwa Kagalwala 14, Sutar Chawl ,Sasur Building , 5th floor, Room No.7 , Zaveri bazar, Mumbai – 400 002.

Re: Employment Contract for Saifi High School, Mumbai

I am pleased to extend this formal offer of employment contract as at Saifi High School, subject to the terms and conditions outlined below. This offer is contingent upon your acceptance of these terms and the successful completion of any necessary background checks or pre-employment requirements.

Position and Responsibilities:

Position: Asst. Teacher (Secondary Section)

Responsibilities: As a Asst. Teacher at Saifi High School, you will be responsible for planning, delivering, and assessing educational content in your subject area. You will also be expected to participate in school activities and collaborate with colleagues to create a positive learning environment.

Compensation and Benefits:

Monthly Salary: Rs. 23,000/- Per Month

Payment Method: Online

Statutory deductions as per law will be made from your salary. You will not be entitled for salary of May 2024.

Contract Terms:

Start Date: 2nd April 2024 End Date: 31st May 2025 Timings: 7:45 am to 2.50 pm

Contract Renewal: This contract will be automatically renewed every year, subject to performance evaluation and mutual agreement between both parties. Any changes to terms and conditions will be communicated in writing before each contract renewal.

Probationary Period: The first 3 months of your employment will be considered a probationary period, during which both parties will assess the suitability of the position for the teacher and the school.

You will not be entitled for any leaves in your probationary period.

After you successfully complete your 3 months of probation, you will be entitled for 4 CLs for the year. During the probation period the school reserves the right to terminate this contract and your employment by giving seven days' notice.



(MANAGED BY SAIFI HIGH SCHOOL SOCIETY)

FOUNDED IN COMMEMORATION OF THE SILVER JUBLIEE OF H.H. SYEDNA TAHER SAIFUDDIN SAHEB (R.A.)

Benefits: You will be entitled to the benefits provided by Saifi High School as outlined in the ATTALIM School's Faculty Handbook.

Working Hours: Your working hours will be as per the school's official schedule, which may include additional responsibilities beyond regular class hours, such as meetings, workshops, and extracurricular activities.

Code of Conduct and Policies: You are expected to adhere to the school's code of conduct, policies, and regulations as mentioned in the ATTALIM Schools' Faculty Handbook.

It is essential to maintain a professional and respectful demeanour towards students, parents, colleagues, and staff as mentioned in ATTALIM Schools' faculty handbook.

Termination: Either party may terminate this contract by providing written notice 3 months or 1 month in advance (whichever applicable). In the notice period, you will not be entitled for any leaves. All the pending leaves will cease to be accounted for.

The school can terminate this contract and your employment without notice on the grounds of gross misconduct or violations of school policies or indulging in any fraudulent or illegal activities.

Confidentiality: During and after your employment, you are required to maintain the confidentiality of all proprietary and sensitive information related to the school, its students, and staff.

Leave Policy: You will be governed by ATTALIM Schools' Leave Policy in terms of leave entitlement and utilisation. In addition to the leaves, there will be a list of holidays published by the school.

Maternity leave and payments during maternity leave will be allowed as per the guidelines mentioned in the law prevailing at the time the employee applies for leave.

If you have any questions or require further clarification, please do not hesitate to contact at mumbaishsprincipal@attalim.net

We are excited about the prospect of you joining our team at Saifi High School and contributing to our educational mission. We look forward to your positive response.

Sincerely,

Principal, V \\
Saifi High School, Mumbai

CHARITANIA Secretary,

High School, Mumbai

I accept the above

30-30T, Mohammedali Road, Mumbai - 400 008; Tel.: 022-2344 4858

2254 | Email : info@saifihighschool.com

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(MANAGED BY SAIFI HIGH SCHOOL SOCIETY)

FOUNDED IN COMMEMORATION OF THE SILVER JUBLIEE OF H.H. SYEDNA TAHER SAIFUDDIN SAHEB (R.A.)

Date: 13-02-2024

Ms. Fatema Pardawala B-501m J.K. Tower, Rambhau Bhogale Marg, Ghodapdevm Mumbai - 400 010.

Re: Employment Contract for Saifi High School, Mumbai

I am pleased to extend this formal offer of employment contract as at Saifi High School, subject to the terms and conditions outlined below. This offer is contingent upon your acceptance of these terms and the successful completion of any necessary background checks or pre-employment requirements.

Position and Responsibilities:

Position: Asst. Teacher (Secondary Section)

Responsibilities: As a Asst. Teacher at Saifi High School, you will be responsible for planning, delivering, and assessing educational content in your subject area. You will also be expected to participate in school activities and collaborate with colleagues to create a positive learning environment.

Compensation and Benefits:

Monthly Salary: Rs. 23,000/- Per Month

Payment Method: Online

Statutory deductions as per law will be made from your salary. You will not be entitled for salary of May 2024.

Contract Terms:

Start Date: 2nd April 2024 End Date: 31st May 2025 Timings: 7:45 am to 2.50 pm

Contract Renewal: This contract will be automatically renewed every year, subject to performance evaluation and mutual agreement between both parties. Any changes to terms and conditions will be communicated in writing before each contract renewal.

Probationary Period: The first 3 months of your employment will be considered a probationary period, during which both parties will assess the suitability of the position for the teacher and the school.

You will not be entitled for any leaves in your probationary period.

After you successfully complete your 3 months of probation, you will be entitled for 4 CLs for the year. During the probation period the school reserves the right to terminate this contract and your employment by giving seven days' notice.



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Maternity leave and payments during maternity leave will be allowed as per the guidelines mentioned in the law prevailing at the time the employee applies for leave.

If you have any questions or require further clarification, please do not hesitate to contact at mumbaishsprincipal@attalim.net

We are excited about the prospect of you joining our team at Saifi High School and contributing to our educational mission. We look forward to your positive response.

Sincerely,

Principal, Saifi High School, Mumbai

Hon Secretary,

Saifi High School, Mumbai

I accept the above Jacobs. 4/3/21



Ms. Aisha Anjum Mohd Nasir Shaikh Nehru Nagar Golibar, Sra Bldg-13/1305 Santacruz East Mumbai 400055

Mobile No.: 8433688766

Email ID: aishasaba28@gmail.com

Sub: Letter of Engagement

Dear Ms. Aisha,

We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

- 1. During probation period, your monthly salary will be ₹ 18000/- as per the Annexure 1. Please note that the salary details are strictly confidential between you and the Trust and should not be divulged to anyone. Doing so will result in cessation of your selection.
- 2. Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under probation for one year.
- 3. On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- 4. During the probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- 5. However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the
- You would keep the Trust informed about the change in your address and contact information. interest of the trust.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

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FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008. +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com



11. After successful completion of probation period, you will be entitled to casual leaves in accordance

12. This agreement supersedes any prior oral or written understanding regarding the terms and

- 13. You shall be required to submit a copy your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust.
- 14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without
- 15. Considering the nature of the job and commitment towards the learners, you will be required to complete minimum one academic season.

16. In case of separation after completion of probation - Either party is required to give a minimum notice of three months; in writing or payment in lieu of three months gross remuneration.

17. In case of termination by the trust without notice - In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to

Yours sincerely.

For and on behalf of

Fazlani Aishabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushraq Mir £ÓO

Confirmed and accepted by: Name: Ms. Aisha Anjum Mohd Nasir Shaikh

Signature: No.



FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Read, Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai) Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

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Ms. Navishta Aslam Shaikh

23. Haroon Manzil Ms Ali Road 2nd Floor Room No 26 Mumbai 400003

Mobile No.: 9004502237/8850806010 Email ID: shaikhnavish92@gmail.com

Sub: Letter of Engagement

Dear Ms. Navishta.

We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

- During probation period, your monthly salary will be ₹ 20000/- as per the Annexure I. Please note that the salary details are strictly confidential between you and the Trust and should not be divulged to anyone. Doing so will result in cessation of your selection.
- Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under probation for one year.
- 3. On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- 4. During the probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree. while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area

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FAZLANI AISHABAI AND HAJI ABDDE LATIF CHARITABLE TRUST

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Ms. Navishta Aslam Shaikh

23. Haroon Manzil Ms Ali Road 2nd Floor Room No 26 Mumbai 400003

Mobile No.: 9004502237/8850806010 Email ID: shaikhnavish92@gmail.com

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We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

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- 7. You would keep the Trust informed about the change in your address and contact information.
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- 10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree. while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area

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FAZLANI AISHABAI AND HAJI ABDDE LATH CHARITABLE TRUST

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+91 22 6906 0000 - 40 07. Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008.

10: +91 22 6906 9000,+91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com

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After successful completion of probation period, you will be entitled to casual leaves in accordance with the Trust Leave Policy with the Trust Leave Policy or oral or written and the accordance of the casual leaves in accordance or written and the casual leav

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On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and with Fazlani Aishabai eterms and conditions by signing and returning the duplicate copy of this letter to acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to

Yours sincerely,

For and on behalf of Fazlani Aishabai & Haji Abdul Latif Charitable Trust

Pr. Shabir Mushtaq Mir

000 0250

Confirmed and accepted by: Name: Ms. Navishta Aslam Shaikh

Signature Avouable

25/05/2024



FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400008.



Ms. Firdos Khan 48th. 4 Floor, Reay Chambers, Opposite Dockyard Road Station, Next To Rosary Church, Mazgaon Mumbai 400010

Mobile No.: 9326076596

Email ID: Khanfirdos459@gmail.com

Sub: Letter of Engagement

Dear Ms. Firdos,

We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

- During probation period, your monthly salary will be ₹ 22000/- as per the Annexure I. Please note
 that the salary details are strictly confidential between you and the Trust and should not be divulged
 to anyone. Doing so will result in cessation of your selection.
- Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under probation for one year.
- On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- During the probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- The Trust shall conduct a background verification of all records/references provided by you. Your
 selection in this trust will be subject to your background check records being clear and free from
 ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting
 information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

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- 11 After successful completion of probation period, you will be entitled to casual leaves in accordance with the Trust Leave Policy.
- 12 This agreement supersedes any prior oral or written understanding regarding the terms and conditions of your engagement with the trust.
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- 15. Considering the nature of the job and commitment towards the learners, you will be required to complete minimum one academic season.
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On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to us.

Yours sincerely,

For and on behalf of Fazlani Aishabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushtaq Mir

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Confirmed and accepted by: Name: Ms. Firdos Khan

Signature:

Date:

25/5/24



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Ms. Arbiya Shalkh 13, 17 Noori House, 3rd Floor, R No 302, Chakla Market, Masjid Bandar West, Mumbai-03

Mobile No.: 9967721433

Email ID: shaikh.ariba.18bsc203@gmail.com

Sub: Letter of Engagement

Dear Ms. Arbiya,

We are pleased to select you as **Probationary Primary Teacher** on probation basis, w.e.f. **03-06-2024** on the following terms and conditions:

- During probation period, your monthly salary will be ₹ 15000/- as per the Annexure I. Please note
 that the salary details are strictly confidential between you and the Trust and should not be divulged
 to anyone. Doing so will result in cessation of your selection.
- 2. Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under probation for one year.
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- 11. After successful completion of probation period, you will be entitled to casual leaves in accordance with the Trust Leave Policy.
- 12. This agreement supersedes any prior oral or written understanding regarding the terms and conditions of your engagement with the trust.
- 13. You shall be required to submit a copy your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust.
- 14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without
- 15. Considering the nature of the job and commitment towards the learners, you will be required to complete minimum one academic season.
- 16. In case of separation after completion of probation Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.
- 17. In case of termination by the trust without notice In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to US.

Yours sincerely.

For and on behalf of Fazlani Aishabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushtaq Mir

COO

Confirmed and accepted by: Name: Ms. Arbiya Shaikh

Signature: 80

Date: 3106124



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Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India. Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008. 10: +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com Arshi Nati Snapple Snan

ROII NO - 65 S.y.B. Ed

वाचा : १. शालेय शिक्षण विभाग, शासन निर्णय क्र.पीआरई-२००२/३३९५/प्राशि-१ दि.२७/०२/२००३.

- २. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०९८/प्रा.क्र.३९७/टीएनटी-१ दि.०७/०२/२०१९.
- ३. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०९८/प्रा.क्र.३९७/टीएनटी-१ दि.१२/०२/२०१९.
- ४. शालेय शिक्षण विभाग, शासन निणंय क्र.संकिणं-२०९८/प्रा.क्र.३९७/टीएनटी-१ दि.१६/०२/२०१९.
- ५. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०९८/प्रा.क्र.३९७/टीएनटी-१ दि.२५/०२/२०१९.
- ६. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-टीइटी/२०१४/प्र.क्र.२९४/टीर्एनटी-१ दि.३/१२/१४.
- ७. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-टीइटी/२०१४/प्र.क्र.२९४/टीएनटी-१ दि.१/१/१९.
- ८. शालेय शिक्षण विभाग, शासन निर्णय क्र.पीआरई(८६/१३)/प्राशि-५ दि.१९/०६/२०१३.
- ९. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०२२/प्रक्र १०६/टिएनटि-१ दि.१०/११/२०२२.
- ९०. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०२३/प्र.क्र.५०९ टिएनटि-१ दि.१३/१०/२०२३.
- ११. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०२०/प्र.क्र.२६० टिएनटि-१ दि.०७/०२/२०२३.
- १२. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०२३/प्र.क्र.१५१ टिएनटि-१ दि.०९/०६/२०२३.
- १३. शालेय शिक्षण विभाग, शासन निर्णय क्र.संकिर्ण-२०२३/प्र.क्र.१७४ टिएनटि-१ दि.२१/०६/२०२३.
- १४. मा.आयुक्त (शिक्षण),महाराष्ट्र राज्य, पुणे यांचेकडील पत्र क्र. आस्था-क/प्राथर०६/पदभरती/ २०२४/ १४०८ दि.२५/०२/२०२४.
- १५. पवित्र पोर्टल प्रणाली कड्न निवड यादी दि.२५/०२/२०२४.
- १६. मा. आयुक्त स्रो., भिवंडी निजामपूर श.महानगरपालिका यांची मंजूर टिप्पणी दि.९५ /०३/२०२४.

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जा.क्र.भिनिशमनपा/प्राथ.शिक्षण/आस्था/२०२४/ ३ ६ ३ भिवंडी नि.श.महानगरपालिका प्राथ. शिक्षण विभाग दिनांक : १५/०३/२०२४

नियुक्ती आदेश

ज्याअर्थी, पवित्र पोर्टलव्दारे शिक्षण सेवक नियुक्ती बाबत संदर्भिय पत्र क्र.१ व २ नुसार प्राथमिक शिक्षण सेवक नियुक्ती करण्याचे अधिकार अध्यक्ष तथा आयुक्त, महानगरपालिका व सदस्य सचिव तथा प्रशासनाधिकारी यांना प्रदान केलेले आहेत. त्यानुसार शासनाने प्राथमिक शिक्षक संवर्गीय शिक्षकांची रिक्तपदे भरण्याकरिता पवित्र पोर्टलव्दारे भरती प्रक्रिया सुरू केली आहे. सदर पदभरती करण्यासाठी अभियोग्यता व बुध्दिमत्ता चाचणी परीक्षा दिलेल्या उमेदवारांना पवित्र पोर्टलव्दारे पदभरती करून नियुक्ती करण्यात येत आहे. संदर्भ क्र.१५ नुसार पात्र यादी पवित्र पोर्टल संकेतस्थळावर प्राप्त झालेली आहे.

त्याअर्थी, संदर्भिय क्र.२ चे शासन निर्णय नुसार सिमतीमार्फत कागदपत्र पडताळणी करून सिमतीने निवड यादी घोषित केली आहे. त्या निवड केलेल्या प्राथिमक शिक्षण सेवक (पदवीधर शिक्षक इ.६वी ते ८वी) माध्यम - मराठी व उर्दू विषय - भाषा, गणित व विज्ञान, सामाजिक शास्त्र या विषयांसाठीच्या उमेदवारांना प्राप्त निवड यादीनुसार प्राप्त अधिकाराचा वापर करून खालील परिशिष्टात नमूद केल्याप्रमाणे अटी व शर्तीच्या अधिन राहून नियुक्ती आदेश देण्यात येत आहे.



Sr. No.	Candidate Name	Medlu m	Designation	Subject	Caste	Gen. Reservati on	No.
1	RIYAJKHAN RASHIDKHAN PATHAN	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	EWS	-	=
2	MANJUSHRI GORAKH MANE	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	EWS	Women	-
3	MAHESH MURLIDHAR MAHALE	Marathl	Graduate Teacher std(6-8)	Mathematics- Science	ALV	-	-
4	PRANJALI MAHADEO PATIL	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	EWS	-	
5	BHARGAV DAMU MUKANE	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	sc	-	-
6	ROHINI BHAGUJI JADHAV	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	ALV	Women	-
7	SWAPNIL PURANDAS GAIBHIYE	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	sc	-	-
8	ANKITA DEVIDAS JAMBHULE	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	sc	Women	-
9	LEENA JAYPRAKASH THAWARE	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	sc	Women	-
10	SHILPA ABASO PAWAR	Marathi	Graduate Teacher std(6-8)	Mathematics- Science	sc	Women	-
11	ARSHI NAZ SHABBIR SHAH	Urdu	Graduate Teacher std(6-8)	(Urdu)	VJA	Women	45
12	SHAIKH MD MUDASSAR NAZAR MD NASEEMUDDIN	Urdu	Graduate Teacher std(6-8)	Language (Urdu)	NTB	-	1-
13	SHAIKH ILYAS SHAIKH ANEES	Urdu	Graduate Teacher std(6-8)	Language (Urdu)	VJA	-	1-
14	AFREEN BEE MOHAMMED YUNUS SHAIKH	Urdu	Graduate Teacher std(6-8)	Language (Urdu)	NTB	Women	-
15	NAZIYA BI KARIM SHAH	Urdu	Graduate Teacher std(6-8)	Language (Urdu)	ALV	-	_
16	SULTAN SHAH AMIR SHAH	Urdu	Graduate Teacher std(6-8)	(Urdu)	ALV	- ·	
17	HUMA PARVEEN SHAIKH	Urdu	Graduate Teacher std(6-8)	(Urdu)	ALV	-	
18	ABDULLAH YOUSUF SHAH	Urdu	Graduate Teacher std(6-8)	Language (Urdu)	VI		-

अटी व शर्ती :

- आपली शिक्षण सेवक म्हणून नियुक्ती तीन वर्ष (रजा कालावधी सोडून) कालावधीसाठी राहील.
- २. शिक्षण सेवक म्हणून दरमहा रू.१६,०००/- मानधन देय राहील.
- ३. शिक्षण सेवक म्हणून तीन वर्षे सेवा समाधानकारक काम केल्यानंतरच आपणास प्राथमिक शिक्षकांच्या (इ.६वी ते ८वी) नियमीत पदांवर नियमित वेतनश्रेणी (एस-१०) देण्यास पात्र समजण्यात येईल.
- ४. नियुक्तीच्या कालावधीमध्ये आपण कोणत्याही स्वरूपाची गैरवर्तणूक केल्यास आपली नियुक्ती रद्द करण्यात येईल त्यासाठी नियुक्ती पत्रातील कालावधी बंधनकारक असणार नाही.



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 ५. शिक्षण सेवक म्हणून आपणास भिवंडी निजामपूर शहर महानगरपालिका अखत्यारीतील महानगरपालिका प्राथमिक शाळेत कोठेही काम करावे लागेल.

 शिक्षण सेवक कालावधीसाठी शासन निर्णय दि.२७/०२/२००३ नुसार आपणास रजा मंजूर असणार आहेत.

७. नियमित स्वरूपात नियुक्त केलेल्या प्राथमिक शिक्षकांच्या किंवा शासकीय कर्मचाऱ्यांच्या सेवा सुविधा आपणास देय असणार नाहीत.

८. नियुक्ती पत्र दिल्यांच्या दिनांकापासून ७ दिवसात नियुक्तीच्या जागी रूजू होणे बंधनकारक राहील. कोणत्याही परिस्थितीत ही मुदत वाढवून दिली जाणार नाही.

९. नियुक्ती कालावधीत आपणास खालील कर्तव्ये पार पाडावी लागेल.

- संबंधित शाळेत व परिसरातील ६ ते १४ वयोगटातील सर्व मुलांना शाळेमध्ये दाखल करून घेण्याच्या तसेच विद्यार्थ्यांची शाळेतील उपस्थिती टिकविण्याच्या दृष्टीने पालकांशी संपर्क ठेवणे.
- शाळेमध्ये दररोज संपूर्ण शालेय कालावधीमध्ये नियमित व वेळेवर उपस्थित राहणे.
- अभ्यासक्रमामध्ये नमूद केल्याप्रमाणे आवश्यक ते शैक्षणिक साहित्य निर्माण करणे.
- नेमून दिलेल्या वर्गाचे विहीत कार्यपध्दतीनुसार अध्यापन करणे.
- शासनाने आवश्यक केलेल्या प्रशिक्षणास उपस्थित राहणे.
- शाळेचे मुख्याध्यापक, केंद्र प्रमुख यांचे नियंत्रणाखाली काम करणे व शैक्षणिक बाबीबाबत यांच्या आदेशाचे पालन करणे.
- वर्गातील विद्यार्थ्यांचे सातत्यपूर्ण व सर्वकष मूल्यमापन करणे.
- शैक्षणिक व इतर उपक्रमाच्या योजनामध्ये सहभागी होणे.
- १०. आपली निवड ही मागासवर्गीय या आरक्षणीय प्रवर्गातून झालेली असल्यास आपण जातवैधता प्रमाणपत्र सादर करणे आवश्यक आहे. ज्या उमेदवारांनी आपल्या जातीदाव्यांची प्रमाणपत्रे सादर केलेली नाहीत. अशा उमेदवारांना हे आदेश निर्गमीत झाल्याच्या दिनांकापासून सहा महिन्याच्या आज जात वैधता प्रमाणपत्र सादर करावे लागेल. जे उमेदवार विहीत वेळेत जातवैधता प्रमाणपत्र सादर करणार नाहीत अशा उमेदवारांची नियुक्ती सहा महिन्यानंतर आपोआप संपुष्टात येईल. याबाबत नंतर संबीधितास कसल्याच प्रकारचा दावा करता येणार नाही याची नोंद घ्यावी.
- ११. शासन सेवेत दि.०१ नोव्हेंबर २००५ रोजी किंवा त्यानंतर नियुक्त होणाऱ्या कर्मचाऱ्यांसाठी सध्या अस्तित्वात असलेल्या निवृत्ती वेतन योजनेव्दारे केंद्र शासनाच्या धर्तीवर निवन परिभाषिक अंशदान निवृत्तीवेतन योजना लागू राहील.
- १२. ही नियुक्ती आपल्या शैक्षणिक व व्यावसायिक अटीच्या आणि शासनाने वेळोवेळी दिलेल्या आदेशानुसार अटींच्या अधिन राहील.



१३. नियुक्तीसाठी पात्र असणाऱ्या उमेदवारांची वैद्यकीय मंडळाकडून एक महिन्याच्या आत वैद्यकीय तपासणी करून घ्यावी लागेल. वैद्यकीय मंडळाकडून सदर उमेदवार शारिरीक व मानसिक दृष्ट्या पात्र असल्याचे प्रमाणित झाल्यानंतरच त्यांची शिक्षण सेवक सेवेसाठी नियुक्ती ग्राहय धरण्यात येईल.

१४. लहान कुटूंबाचे प्रतिज्ञापत्र उमदेवारास सादर करावे लागेल. प्रतिज्ञापत्रात नमूद केल्यानुसार हयात असलेल्या अपत्यांची संख्या दोनपेक्षा अधिक असेल तर दिनांक २८/०३/२००६ नंतर व तदनंतर जन्माला असलेल्या अपत्यांमुळे उमेदवारास शासकीय

सेवेतील नियुक्तीसाठी अपात्र ठरविण्यात येईल.

१५. महाराष्ट्र नागरी सेवा (संगणक हाताळणी वापराबाबतचे ज्ञान आवश्यक ठरविण्याबाबत) नियम १९९९ मधील तरतुदीनुसार शासनाने आवश्यक ठरवलेली

संगणक अर्हता उमेदवारांकडे असणे आवश्यक आहे.

१६. पिवत्र प्रणालीमध्ये हेतुपरस्पर खोटी, चुकीची व अपूर्ण माहिती देणे किंवा खरी माहिती दडवून ठेवणे किंवा त्यात बदल करणे किंवा पाठिवलेल्या दाखल्याच्या प्रतीतील नॉदीत अनिधकृतपणे खाडाखोड केलेले अथवा बनावट दाखले सादर करणे तसेच विहीत केलेल्या अर्हतेच्या अटी पूर्ण न करणारा अथवा गैरवर्तणूक करणारा उमेदवार निवड प्रक्रियेच्या कोणत्याही टप्यावर निवड होण्यास अपात्र ठरेल आणि इतर योग्य अशा शिक्षेस पात्र राहील.

१७. संबंधित उमेदवारांनी ३० दिवसांच्या आत नियमानुसार चारित्र्य पडताळणी प्रमाणपत्र सक्षम पोलिस अधिकारी यांचेकडील प्रमाणपत्र प्रशासनाधिकारी, प्राथ. शिक्षण विभाग

यांचेकडे सादर करावे लागेल.

१८. संदर्भिय शासन निर्णय दि.२१/०६/२०२३ मधील तरतूद क्र.०४ नुसार "नव्याने नियुक्ती झाल्यानंतर सदर शिक्षकास जिल्हा बदलीचा हक्क राहणार नाही."

वरीलप्रमाणे सर्व अटी व शर्ती मान्य असल्याबाबत हमीपत्र नोटरी/ॲफीडेव्हिट करून नियुक्तीस हजर होतांना शिक्षण विभागात जमा करावे.

(अज्य वैद्य)

प्रशासक तथा आयुक्त भिवंडी निजामपुर श. महानगरपालिका

प्रत माहितीस्तव सविनय सादर

१. मा. आयुक्त (शिक्षण), महाराष्ट्र राज्य, पुणे-१

२. मा. विभागीय शिक्षण उपसंचालक, मुंबई विभाग, मुंबई.

प्रतः

१. उपआयुक्त (शिक्षण), भिवंडी नि.श.महानगरपालिका

२. मुख्याध्यापक, मनपा शाळा क्र. 15

सदर शिक्षकांना शालेय वेळात रूजू करून घेऊन रूजू अहवाल प्राथमिक शिक्षण विभागात सादर करावे.





Diamond Jubilee High School for Girls, Mumbai

(The Diamond Jubilee Trust)

HR/107/2024

June 25, 2024

Anam Sajid Kapadia, Noor Manzil, 4" Floor, Room No. 408, 59/73 Jail Road South, Near Asha Sadan, Dongri, Mumbai 400009.

Subject: Appointment letter to a temporary employee

Dear Anam,

With reference to your application for the post of Assistant Teacher and the subsequent interview you had with us at Diamond Jubilee High School for Girls, Mumbai is pleased to appoint you on the following terms and conditions:

- Your employment is purely of a temporary nature with effect from June 24, 2024 for a period unto
 April 30, 2025.
- 2. During the period of temporary employment, you will be entitled to a remuneration of Rs. 18,000/- (Rupees Eighteen Thousand only) per month and you will not be entitled to any other benefits/ privileges/ concessions applicable to permanent employees. You will observe punctuality and be regular in your attendance.
- 3. You will be reporting to the Section Head in the school.
- 4. You will be entitled to one casual leave per month.
- Your services are liable to be transferred to any section/ department in the same Establishment or to any other Establishment (existing or which may be set-up in future) anywhere in the country.
- 6. You will keep us informed of any change in your residential address.
- 7. On completion of the period, this arrangement will automatically come to an end unless renewed on mutually agreed terms and conditions. During the tenure of this agreement, the same can be terminated by giving 30 days' notice in writing by either side or by paying an amount equivalent to this notice period.
- 8. On termination of your employment, you will immediately hand over any property or article or document entrusted to you by the company to enable the company to settle your accounts and the company reserves to deduct from the dues payable to you for any loss or damage caused to the company's property on account of any act or negligence on your part, on addition to any other methods of recovery.

School Address
5 V.P. Road, Donge, Mumbai - 400 000, broke
Temphone: +91/2/2/317 2457, 2377-\$554
Email: trib.djp@akeni.org.1
Website, very contractions are

Managed by Age Khun Education Service, India 2nd Flour, 38/43 Diamond Complex, Neubit Road, Mazgeot Marchal - 400 010

Telephone: +91-23-2376 7700 Ernalt schrongsskaal org | Website www.skchrong. GIN No. 1276-2001 (2000)

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Diamond Jubilee High School for Girls, Mumbai

(The Diamond Jubilee Trust)

HR/107/2024

June 25, 2024

Anam Sajid Kapadia, Noor Manzil, 4th Floor, Room No. 408, 59/73 Jail Road South, Near Asha Sadan, Dongri, Mumbai 400009

Subject: Appointment letter to a temporary employee

Dear Anum,

With reference to your application for the post of Assistant Teacher and the subsequent interview you had with us at Diamond Jubilee High School for Girls, Mumbai is pleased to appoint you on the following terms and conditions:

- Your employment is purely of a temporary nature with effect from June 24, 2024 for a period unto April 30, 2025.
- 2. During the period of temporary employment, you will be entitled to a remuneration of Rs. 18,000/-(Rupees Eighteen Thousand only) per month and you will not be entitled to any other benefits/ privileges/ concessions applicable to permanent employees. You will observe punctuality and be regular in your attendance.
- You will be reporting to the Section Head in the school.
- 4. You will be entitled to one casual leave per month.
- 5. Your services are liable to be transferred to any section/ department in the same Establishment or to any other Establishment (existing or which may be set-up in future) anywhere in the country.
- 6. You will keep us informed of any change in your residential address.
- On completion of the period, this arrangement will automatically come to an end unless renewed
 on mutually agreed terms and conditions. During the tenure of this agreement, the same can be
 terminated by giving 30 days' notice in writing by either side or by paying an amount equivalent
 to this notice period.
- 8. On termination of your employment, you will immediately hand over any property or article or document entrusted to you by the company to enable the company to settle your accounts and the company reserves to deduct from the does payable to you for any loss or damage caused to the company's property on account of any act or negligence on your part, on addition to any other methods of recovery.

School Address
5 V.P. Road, Dongri, Mumbal - 400 000, India
Telephone: +91/22/2777 2457, 2377 8554
Email: infodig@aless.org1
Website: www.agathamachools.org

Managed by Aga Khen Education Service, India 2nd Floor, 3943 Diamond Complex, Neubli Road, Managed Managed 400 010

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Ms. Fatima Khan Lady Ratan Complex, Bldg No 7. Room No 505, Bharat Nagar, Worli Mumbai 400018

Mobile No.: 9920147546

Email ID: Khanfatimafk4@gmail.com

Sub: Letter of Engagement

Dear Ms. Fatima,

We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

- During probation period, your monthly salary will be ₹ 17000/- as per the Annexure I. Please note
 that the salary details are strictly confidential between you and the Trust and should not be divulged
 to anyone. Doing so will result in cessation of your selection.
- Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under probation for one year.
- On successful completion of probation, you will be regularized and will be eligible for the benefits as
 per the relevant band. Same will be communicated to you through Probation Completion Letter.
- During the probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

FAZLANI AISHABAI AND HAJI ABAUL ATIF CHARTABLE TRUST
Regd. Under Bombay Public Trust Act (185) (vice No. 2650 (Mumbai)

Registered Office: Hirmal Building ,21st Floor, Nationan Point Mumbal-400021, India.

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008.

o: +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com



- After successful completion of probation period, you will be entitled to casual leaves in accordance with the Trust Leave Policy.
- 12. This agreement supersedes any prior oral or written understanding regarding the terms and conditions of your engagement with the trust
- 13 You shall be required to submit a copy your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust
- 14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without
- 15. Considering the nature of the job and commitment towards the learners, you will be required to complete minimum one academic season.
- 16. In case of separation after completion of probation Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.
- 17. In case of termination by the trust without notice In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, non-performance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlant Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to us.

Yours sincerely.

For and on behalf of

Fazlani Aishabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushtaq Mir

CO0

Confirmed and accepted by:

Name: Ms. Fatima Khan

Signature:

Date: 25/05/24



FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bornbay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008, pt +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: inlo@aishabaitrust.com | Website: www.aishabaitrust.com





Ms. Naushaba Ansari

1/11. Ali Building, 2nd Floor, Room No - 24/A, Maulana Azad Road, Mumbai - 400008

Mobile No.: 9136242604

Email ID: naushabaansari048@gmail.com

Sub: Letter of Engagement

Dear Ms. Naushaba,

We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

- 1. During probation period, your monthly salary will be ₹ 17000/- as per the Annexure 1. Please note that the salary details are strictly confidential between you and the Trust and should not be divulged to anyone. Doing so will result in cessation of your selection.
- 2. Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under probation for one year.
- 3. On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- 4. During the probation period, you shall be posted at any of the schools run/managed by the Trust as
- 5. However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.



FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No e-7650 (Mumbai)

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11. After successful completion of probation period, you will be entitled to casual leaves in accordance

12. This agreement supersedes any prior oral or written understanding regarding the terms and

13. You shall be required to submit a copy your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust.

14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without

15. Considering the nature of the job and commitment towards the learners, you will be required to

16. In case of separation after completion of probation – Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.

17. In case of termination by the trust without notice - In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to

Yours sincerely.

For and on behalf of Fazlani Aishabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushtaq Mir

COO

Confirmed and accepted by: Name: Ms. Naushaba Ansari

Signature: Omani Date: 25/05/24







Ms. Nida Osmany 27/2b, Memni Building, 9 Duncan Road, Nagpada, Mumbai - 400008

Mobile No.: 7045265504

Email ID: nidaosmany786@gmail.com

Sub: Letter of Engagement

Dear Ms. Nida,

We are pleased to select you as Probationary Secondary Teacher on probation basis, w.e.f. 03-06-2024 on the following terms and conditions:

1. During probation period, your monthly salary will be ₹ 17000/- as per the Annexure I. Please note that the salary details are strictly confidential between you and the Trust and should not be divulged to anyone. Doing so will result in cessation of your selection.

2. Your salary shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961.

Initially you will be placed under probation for one year.

3. On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.

4. During the probation period, you shall be posted at any of the schools run/managed by the Trust as

per the requirement.

5. However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.

6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.

7. You would keep the Trust informed about the change in your address and contact information.

B. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.

9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting

information in this regard, as and when considered necessary.

10. Please note that you are restricted from accepting any other employment or carrying on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.





Regd. Under Bombay Public Trust Act 1950 vide No e-7650 (Mumbai)

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- 11. After successful completion of probation period, you will be entitled to casual leaves in accordance with the Trust Leave Policy.
- 12. This agreement supersedes any prior oral or written understanding regarding the terms and conditions of your engagement with the trust.
- 13. You shall be required to submit a copy your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust.
- 14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without notice.
- 15. Considering the nature of the job and commitment towards the learners, you will be required to complete minimum one academic season.
- 16. In case of separation after completion of probation Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.
- 17. In case of termination by the trust without notice In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to

Yours sincerely.

For and on behalf of Faziani Aishabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushtaq Mir

C00

Confirmed and accepted by: Name: Ms. Nida Osmany

Signature: Pic

Slimail



FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No. e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India. Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008. Tel. No: +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com





ST XAVIER'S HIGH SCHOOL 289, LOKMANYA TILAK MARG. MUMBAI-400 001 Tel.: 022 22621113

ATTACHMENT - 1

01.07.2024

CONTRACT LETTER
[Fixed Term Contract basis]

To, Smt. REENA CHAURASIYA, Colaba Market, Sundar Nagar, Mumbai - 400 005

We are pleased to offer you the post of teacher on contract basis for fixed period on following terms and conditions:

- 1) You are appointed Asst. Teacher on a consolidated salary of Rs.18000/- (Rs. Eighteen Thousand Only) per month inclusive of all allowances for a period of 03 months i. e. on and from 01st July,2024 to 30th September,2024.
- 2) You will not be entitled to any other allowances of any nature whatsoever.
- 3) All statutory dues payable by employees will be deducted from your consolidated pay.
- 4) It is expressly agreed and understood that your services are purely on contract basis for a fixed period of 03 months from today.
- 5) Your services will come to an end automatically on the expiry of the said period of 03 months. You will not be entitled to any notice or wages in licu thereof in that case, subject to the provisions of any law applicable.
- 6) This service contract is terminable by giving one month's notice or one month salary in lieu of notice on either side.
- 7) You will observe rules and regulations of the Institution in force from time to time.
- 8) You will diligently and faithfully serve the Institution and perform all duties entrusted to you in any department from time to time.

289 L.T. Marg. Fort, Mumbai-01 • Website : www.stxaviersfort.org • Email : secondaryoffice@stxaviersfort.org













9) During the period of your contractual employment you will not without prior permission of the management.

10) You will not without the prior written sanction of the management engage directly or indirectly in any business or employment or tuitions.

- 11) During the tenure of your contractual service you will not resort to any action which according to the management is detrimental to the interest of the Institution. The management will be within its rights to terminate your services forthwith if you are found to have committed the
- 12) You shall abide by the working schedule which may be fixed by the management at its discretion from time to time. Your hours of work, Monday to Friday will be from 8.10 to 2.35.

 This time will be extended by H.M from time to time as reqired. Terms and conditions of your fixed tenure Appointment is set out in Contract Letter in token of your acceptance.
- 13) It is expressly understood that your contractual services are liable to be dispensed with if it is found at any time during the tenure of your employment that any of the testimonial, document or information furnished by you to the management at the time of your employment is incorrect or false.

14) In case you agree to the above terms and conditions you are directed to return the second copy duly signed and retain the original one.

For Fr. Jade Fernandes S.J.

C.MANAGER FTRUSTEE
BOMBAY ST. XAVIER'S SOCIETY
ST. XAVIER'S HIGH SCHOOL
MUMBAI-400 001

I have read the aforesaid terms and conditions (the aforesaid terms and conditions have been explained to me by Fr. Jude Fernandes S.J. in the language I understand) and I accept the said terms and conditions. I have put my signature/thumb impression on this letter and returning the same for your records.

eceived & Accepted

mature: Au

289 L.T. Marg. Fort, Mumbai-01 • Website: www.stxavierslon.org





Kunay







30th May, 2024

Ms. Inshiya Contractor KSA Heights, 804. and Sankli Street. Mumbai-o8., Maharashtra

APPOINTMENT LETTER

Dear Ms. Inshiya,

Following your application and subsequent meetings with us, we are pleased to offer you the position of Floater Teacher in our School, on the following terms and conditions with effect from 29th July 2024.

- 1. You will be paid a gross remuneration of Rs. 29,500/- (Rupees Twenty-Nine Thousand Five Hundred Only) for Academic year 2024-25 per month inclusive of allowances. The breakup of your salary is attached herewith as an Annexure to this letter.
- 2. Initially you will be on probation for a period of 6 (six) months. If your services are found satisfactory during the probation, your permanent appointment will be confirmed in writing. However, if your performance is found not satisfactory, your probation period may be extended further. Unless confirmed in writing, efflux of time does not mean automatic confirmation of your appointment. During the probation period, this appointment can be terminated by either party by giving one months' notice or salary in lieu of it.
- 3. Any change of position to another school should only take place between academic years. In the event of your desiring to leave the position at any time after confirmation within an academic year, the School will require 90 working days' notice from you, failing which you shall be liable to pay compensation to the School equivalent to 90 working days salary. The School may, at its discretion, deduct the compensation amount from any money held by you on your account or recover from you. In case the School chooses to terminate your employment, after confirmation, the School will give 90 working days' notice under normal school circumstances or salary in lieu thereof. Resignation or any voluntary separation will not be accepted in the middle of the semester. You are required to give notice as described above and therefore complete the semester.
- 4. At present your duty hours will be from 7.50a.m. to 3.35p.m. on Mondays, Wednesdays, Thursdays and Fridays and from 7.50a.m. to 4.30 p.m. on Tuesdays. You will be expected to work on Saturdays or evenings for various school events which appear on the calendar or may be scheduled by the Principal.
- You shall be required to carry out all the duties and responsibilities that are assigned to you by the management.
- 6. You are expected to serve the Institution and/or its Trust-to the best of your ability and will protect the interests of the Institution at all times.

B.D. SOMANI INTERNATIONAL SCHOOL 625, G.D. Somani Marg, Cuffe Parade, Mumbai 400 005

bdsomaniinternationalschool.com

HEAD OF SCHOOL +91-22-22161366 handolschool@bdsint.org

PRIMARY

+91-22-22189644

primary@bdsomaniinternationalschool.com

SECONDARY

+91-22-22161355 secondary@bdsomaniinternationalschool.com



- You will be governed by the rules and regulations of the Teaching Staff of the Institution, which may be amended from time to time.
- You will not engage in any form of private teaching during the tenure of your employment with the Institution and/or its Trust, with or without remuneration, directly or indirectly without written permission from the Head of School.
- You will not prepare or publish or associate yourself with publishing any book/books or assist anyone directly or indirectly in their publication without written permission from the Head of School.
- 10. In the event of any misconduct, fraud or other commissions/omissions prejudicial to the reputation/interests/discipline of the Institution and/or its Trust, being committed by you, your services are liable for termination immediately without any notice or compensation in lieu thereof. Such termination shall be without prejudice to the rights of the Institution to proceed against you under other applicable/relevant statutes.
- 11. You are required to retire on attaining the age of 58 years which will be the age of superannuation.
- 12. This offer is made on the basis of information furnished in your application for employment and any false declaration/s therein shall render this contract null and void without any liability whatsoever on the part of the Institution and without prejudice to the rights of the Institution to proceed against you under applicable statutes.

You expressly agree, declare and confirm that you are accepting this appointment on all the above conditions and in trust and shall not breach any of the terms mentioned herein. In the event of any dispute or difference regarding construction or interpretation of any of the terms thereof, the decision of management shall be final and binding on you.

Kindly confirm by signing the duplicate of this letter that the terms and conditions mentioned above as well as in the Hand-book are agreed upon and acceptable to you.

Yours Sincerely,

For B. D. Somani International School - Primary,

Ms. Aradhana Somani

Trustee

I hereby accept the terms and condition.
Inshiya Contractor

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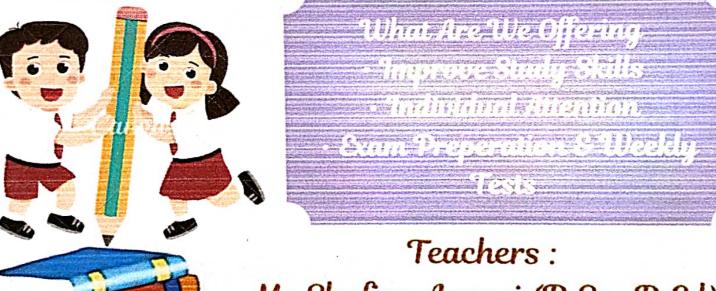


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FORTIFYING THE ACADEMIC FOUNDATION OF All STUDENTS

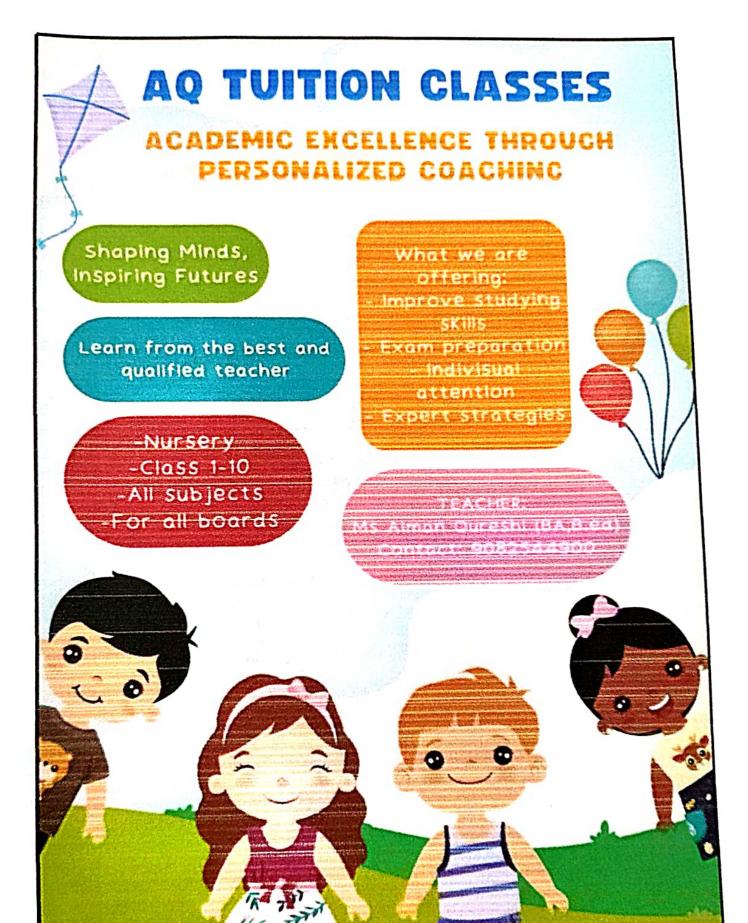
Make your child learn from the two Qualified Teachers

- Nursery to Sr. Kg
 - · Class 1 to 10th
 - All subjects
 - · For All Boards



Ms Shafiqa Ansari (B.Sc , B.Ed) Ms Shabina Ansari (B.Sc , D.Ed)

Contact No.: 7718940468 9987262348



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FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLE TRUST'S

AISHABAI COLLEGE OF EDUCATION

(Affiliated to S.N.D.T. Women's University)

<u>Address</u>: Municipal School Building, J. J Hospital Compound, Gate no. 14, Byculla, Mumbai – 400008.

2022-2023

Appointment Letters



1" August 2023

Ns. Kehkasha Nausha Azim Ansari Re Arma Ju Floor, Khatri Building. Sora Imam Road, Null Bazar, v.mbi 400 003. WANTE NO. 9987364382.

Sub: Letter Of Engagement

pear Ms. Kehkasha,

We are pleased to select you as an Assistant Teacher on Retainership basis, w.e.f. 1" August 2023 on the following terms and conditions:

- During probation period, your monthly Professional Fees will be Rs. 10,000/-. Please note that the During processing of your colorion Doing so will result in cessation of your selection.
- Your fees shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under a probation of six months.
- 3 On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- 4. During Probation period, you shall be posted at any of the schools run/managed by the Trust as per
- 5. However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6 You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8 To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carry on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

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After successful completion of probation period, you will be entitled to casual leaves in accordance on the Prust Leave Policy. with the Trust Leave Policy.

with the Trust Leave rough any prior oral or written understanding regarding the terms and

This agreement supersedes any prior oral or written understanding regarding the terms and conditions of your engagement with the trust.

conditions of your code and copy your PAN Card, identity proof, address proof, qualification is shall be required to submit a copy your PAN Card, identity proof, address proof, qualification is shall be required to submit a copy your PAN Card, identity proof, address proof, qualification is shall be required to submit a copy your PAN Card, identity proof, address proof, qualification is the basic proof of the proof of You shall be required the secretificate on or before the day of your joining the Trust.

certificates, medical fittle based on the basis of information and documents submitted in support of this agreement is made based on the basis of information and documents submitted in support of age, academic qualifications, previous work experience and other particulars to The agreement is insupport of your age, academic qualifications, previous work experience and other particulars furnished by you. rour age, academic quantitative formation or withheld or suppressed any time it is found that you have furnished false information or withheld or suppressed any if at any time it is suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without

15. Considering the nature of the job and commitment towards the learners you will be required to complete minimum one academic season.

complete manner.

16. In case of separation after completion of probation – Either party is required to give a minimum notice.

16. In case of separation after completion of probation – Either party is required to give a minimum notice. In case of separation of three months; in writing or payment in lieu of three months gross remuneration.

of three incidentation by the trust without notice - In the event that you have committed an act or acts.

17. In case of termination by the trust without notice - In the event that you have committed an act or acts. In case of terms and procedures or applicable external codes of practice or laws which in breach of the Trust's policies and procedures or applicable external codes of practice or laws which in breach of the circumstances to warrant your summary dismissal, or you have been a sufficiently serious in the circumstances to warrant your summary dismissal, or you have been is sufficiently distributed or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Faziani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and with Fazzant value and conditions by signing and returning the duplicate copy of this letter to

Yours sincerely,

For and on behalf of

Faziani Aishabai & Haji Abdul Latif Charitable Trust

Dr Shabir Mushtaq Mir

Confirmed and accepted by:

Name: Ms. Kehkasha Nausha Azim Ansari

Signature:

Date: 0/08/8083

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FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India. No: +91 22 5906 9000 + 91 22 5005 9000 + 91 22 5000 +



11 After successful completion of probation period, you will be entitled to casual leaves in accordance and the Trust Leave policy.

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13 certificates, medical made based on the basis of information and documents submitted in support of
14 This agreement qualifications, previous work experience and other particulars furnish the contract of the previous work agreement and other particulars furnish the contract of the previous work agreement and other particulars furnish the contract of the previous work agreement and other particulars furnish the previous work agreement and the previous work agreement agreement agreement and the previous work agreement agr

This agreement is made the previous work experience and other particulars furnished by you, your age, academic qualifications, previous work experience and other particulars furnished by you. your age, academic quantitate you have furnished false information or withheld or suppressed any fat any time it is found that you have furnished false information or withheld or suppressed any fact or information, the trust shall be entitled to forthwith terminate this same it at any time it is its any time it is its any time it is its agreement without material fact or information, the trust shall be entitled to forthwith terminate this agreement without

15 Considering the nature of the job and commitment towards the learners you will be required to

complete minimum one academic season. complete minimum after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of probation – Either party is required to give a minimum notice of the case of separation after completion of probation – Either party is required to give a minimum notice of the case of separation in the case of sepa

In case of separation by the trust without notice - In the constant of three months; in writing or payment in lieu of three months gross remuneration.

In case of termination of the Trust's policies and procedures or applicable external codes of practice or laws which in breach of the Trust's policies and procedures to warrant your summand. in breach of the crown in the circumstances to warrant your summary dismissal, or you have been is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been is sufficiently distinstant, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career On benalt of success in your career with Fazlani Aishabai & Ilaji Abdul Latif Charitable Trust. Please indicate your understanding and with Faziant Alamana and conditions by signing and returning the duplicate copy of this letter to u5.

Yours sincerely,

For and on behalf of

Fazlani Alshabal & Haji Abdul Latif Charitable Trust

Dr Shabir Mushtaq Mir

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Confirmed and accepted by: Name: Ms. Kehkasha Nausha Azim Ansari

Signature:

Date: 0/102/2083

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FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India. Operating Office: 2nd Floor, Municipal School Building, 21st Floor, Nariman Point, Mumbai-400608.



ST.THERESA'S HIGHER SECONDARY SCHOOL

Managed by Diocesan Society of Education (HS-23, Recog. In 1987) CANDOLIM BARDEZ, GOA-403515 Phone No:6741971

Ref.No:STHSS/23-24/136

Date: 17.07.2023

ORDER OF APPOINTMENT AS TEACHER ON CONTRACT BASIS

I am pleased to inform you that you are hereby appointed as Teacher Grade I to teach History & Sociology on Contract Basis for the General Stream w.e.f.17.07.2023 for the academic year 2023-2024.

Your remuneration will be paid at rates prescribed by the Directorate of Education, Porvorim.

Besides your duties as Teacher, you may be required also to render any other services as per the needs of the society or of the school.

Please reply acknowledging receipt of this order giving the date of joining duties.

Yours truly,

(Fr. Ryan Anthony Camilo Estibeiro)

MANAGER St. Theresa's H.S.S. Candolim - Goa

To

Ms. Nazma Banu Shaikh, H. No. 42, Khorlim, Mapusa, Bardez-Goa

F. P. Khino



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SUNDERBAI THACKERSEY NURSERY SCHOOL

2-2A, Nathibal T. Road, Off. Queen's Road, MUMBAI - 400 020. Tel.: 2208 8778 / 2201 5672



March 10,2023

To,
Khairwar Rishita Ramchandra
37/C,4TH Floor,
Girgaum Terrace,
Banama Lane,
Dr.D.D.Sathe Marg,
Charni Road,
Mumbai 400004.

Subject – Offer Letter for the appointment of Assistant

Dear Madam,

We are pleased to appoint you as an Assistant Teacher in Sunderbai Thackersey Nursery School , New Marine lines.

Commencement of Employment: Your employment will be effective as of 01/06/2023.

2. Salary:-

Your gross salary will be approximately Rs.18000/-. Statutory tax deduction will be made at source.

3. Hours of Work:-

Normal working days are Monday to Friday from 8.30 a.m. to 2.00 p.m. Your presence also may be required on Saturdays.

Your appointment letter with terms and conditions will be handed over to you later.

Kindly acknowledge the letter as sign of acceptance.

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Yours truly,

(MS.PRIYA SHETH)

CO-ORDINATOR

Smt. Kulsum Jagmagia Fidai Diamond Jubilee Primary School & High School

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Essait: fiduschest@uracl.com/fiduschery/Contents.

Date: 31" March, 2023

To,
Mrs.Maryam Saldanha Ansari
C-13, Flat No 16, Ruturaj CHSL,
L.I.C. Colony, Borivali (W)
Mumbai

Sub: Letter of Appointment for School Teacher.

Dear Mrs. Marvam Saldanha Ansari, Congratulations!

We are pleased to inform you about your selection and teaching job confirmation for the post of Assistant Teacher at Smt. K.J.Fidai Diamond Jubilee Primary / High School, Andheri (W), Mumbai 400058, with the effect from 05/06/2022. All the terms and conditions with other benefits are mentioned in the attached employment agreement form.

Please report to your section head Ms. Arshi Shaikh on 05/06/2023 with your original educational certificates along with certified copies of your original certificates. The salary offered to you is Rs.

Only) per month less applicable taxes at source and standard deductions as required by law. It is an honour for us to hire a competitive candidate like you.

We welcome you on behalf of all the teaching and administration staff of Smt. K.J.Fidai Diamond Jubilee Primary / High School. Now you are the family member of Fidai Academy teaching staff and we hope that we together will work very hard to achieve the goals of our Smt. K.J.Fidai Diamond Jubilee Primary / High factors.

School.

We look forward to your joining us for a long, successful and mutually beneficial association with our school. We wish you the best of luck.

Thanking You,

For Smt. KULSUM JAGMAGIA FIDAI DIAMOND JUBILEE PRIMARY / HIGH

SCHOOL

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FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLE TRUST'S

AISHABAI COLLEGE OF EDUCATION

(Affiliated to S.N.D.T. Women's University)

<u>Address</u>: Municipal School Building, J. J Hospital Compound, Gate no. 14, Byculla, Mumbai – 400008.

2021-2022

Appointment Letters





Ms. Arzoo Jamil Mulla Room No. 4, 1st Floor, BEST Officer's Qtrs., Shahid Bhagat Singh Road, Colaba, Mumbai - 400 005. Mobile No.: 9987927868.

Sub: Letter Of Engagement

Dear Ms. Arzoo,

We are pleased to select you as an Assistant Teacher on Retainership basis, w.e.f. 19th July 2023 on the following terms and conditions:

- 1. During probation period, your monthly Professional Fees will be Rs. 12,000/-. Please note that the fees details are strictly confidential between you and the Trust and should not be divulged to anyone. Doing so will result in cessation of your selection.
- 2. Your fees shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under a probation of six months.
- 3. On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- 4. During Probation period, you shall be posted at any of the schools run/managed by the Trust as per
- 5. However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary. 10. Please note that you are restricted from accepting any other employment or carry on any other
- commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai) Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400006 +91 22 6906 9000. +91 22 6906 9069. +91 22 66396666 1 Fmail: i-12 Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400006 : +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com |



- 11. After successful completion of probation period, you will be entitled to casual leaves in accordance with the Trust Leave Policy.
- 12. This agreement supersedes any prior oral or written understanding regarding the terms and
- 13. You shall be required to submit a copy your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust.
- 14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without
- 15. Considering the nature of the job and commitment towards the learners you will be required to
- 16. In case of separation after completion of probation Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.
- 17. In case of termination by the trust without notice In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to us.

Yours sincerely.

Fazlani Alshabai & Haji Abdul Latif Charitable Trust

Dr. Shabir Mushtaq Mir

Confirmed and accepted by: Name: Ms. Arzoo Jamil Mulla

Signature:

Date:

19/7/23

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FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai) Registered Office: Hirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008. +91 22 6906 9000, +91 22 6906 9069, +91 22 66396666 | Email: info@aishabaitrust.com | Website: www.aishabaitrust.com



1" July 2023

Ms. Ansari Iram Mohammed Imran Room No 125 Sanjay Gandhi Nagar, Sir JJ Road, Byculla Mumbai- 400008 Mobile No.: 8652192108.

Sub: Letter of Engagement

Dear Ms. Iram.

We are pleased to select you as an Assistant Teaccher (Primary) on Retainership basis, w.e.f. 1" July 2023 on the following terms and conditions:

- During probation period, your monthly Professional Fees will be Rs. 11,000/-. Please note that the
 fees details are strictly confidential between you and the Trust and should not be divulged to anyone.
 Doing so will result in cessation of your selection.
- 2. Your fees shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under a probation of six months.
- 3. On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- 4. During Probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- 5. However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carry on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

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After successful save policy. This agreement superior oral conditions of your engagement with the trust, conditions of your engagement a convergence to submit a convergence of the conditions of your engagement with the trust, 12 This agreement of submit a copy your PAN Card, identity proof, address proof, qualification and box shall be required to submit a copy your pan Card, identity proof, address proof, qualification and is made based on the basis of information and document. conditions of required to summer the card, identity proof, address properties medical fitness certificate on or before the day of your joining the Trust certificates made based on the basis of information and documents certificates availableations, previous work experience. 13 You shall be required fitness certain the basis of information and documents submitted in support of the agreement is made that you have furnished false information or trivials furnished for the trust shall be entitled. this agreement is made based on previous work experience and documents submitted in support of the agreement is found that you have furnished false information or withheld or support of the particular furnished by you have furnished to forthwith the control of the particular furnished by you This agreement qualification have furnished false information or withheld in support of sour age, academic qualification, the trust shall be entitled to forthwith terminate this agreement any sour all at any time it is found that you have furnished by you that any time it is found that you have furnished by you that any time it is found that you have furnished to forthwith terminate this agreement. that any time it is found that you that shall be entitled to forthwith terminate this agreement without material last or information, the frust shall be entitled to forthwith terminate this agreement without material lact

materi Consucrate minimum one academic season. 15 Considering one acquired to complete minimum one acquired to give a minimum notice of separation after completion of probation – Either party is required to give a minimum notice in case of separation after completion of physical field of three months gross remuneration. In case of separation after or payment in lieu of three -months gross remuneration, of three months, in writing or payment in lieu of three -months gross remuneration, of three months in writing or payment in lieu of three -months gross remuneration. 16 In case of termination by the trust without notice - In the event that you have committed an act or acts

17 In case of termination by policies and procedures or applicable external codes of practice. the case of termination by the close and procedures or applicable external codes of practice or laws which in breach of the Trust's policies and procedures to warrant your summary dismissal in breach of the Trust's pointed in the circumstances to warrant your summary dismissal, or you have been is sufficiently serious in the circumstances, neglect of duty or using a pointed an act or acts to breach of the Trust's pointed an act or acts to be been in the circumstances to warrant your summary dismissal, or you have been is sufficiently serious in the summary dismissal, or you have been sufficiently of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, non-guilty of gross masconduct failure in training. performance and assessment failure in training. On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career On behalf of the Trust, we extend Latif Charitable Trust. Please indicate your understanding and with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and with Fazlani Aishabai & etherabove terms and conditions by signing and returning the duplicate. with Farlani Aishabai & man Abda.

With Farlani Aishabai & man Abda.

Acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to 115 Yours sincerely. Fazlani Aishabai & Haji Abdul Latif Charitable Trust Confirmed and accepted by: Name: Ms. Ansari Iram Mohammed Imran Signature: Date:

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FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd Under Rombon Tradia.

Replication No. 8-7650 (Mumbai) India. Regd Under Bombay Public Trust Act 1950 vide No. e-7650 (Mumbai) red Office: Numal D. Wumbai Act 1950 vide No. e-7650 (Mumbai Account) Registered Office: Nirmal Building, 21st Floor, Nariman Point, Mumbai-400021, India.

191 22 6906 9000, +91 22 6905 9000. erospirar compound, ayeana, managa, ashabaitrust.com Na: +91 22 6906 9000.+91 22 6705 0000



1" June 2023

Ms. Areeba Mohammed Asif Shaikh 41. Kismat Manzil, 2nd Floor, Sankh Street, Byculla, Mumbai - 400 008. Mobile No.: 9653147028.

Sub: Letter of Engagement

Dear Ms. Areeba,

We are pleased to select you as an Assistant Teacher on Retainership basis, w.e.f. 1st June 2023 on the fellowing terms and conditions:

- During probation period, your monthly Professional Fees will be Rs. 10,000/-. Please note that the
 fees details are strictly confidential between you and the Trust and should not be divulged to anyone.
- Your fees shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961.
 Initially you will be placed under a probation of six months.
- On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- During Probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carry on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbai-400021, India.

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mubai-400008

Tel. No: +91 22 6906 9000,+91 22 6906 9069, +91 22 66396666 Email: info@aishabaltrust.com Website: www.aishabaltrust.com mi Aishabai Trust

- 11. After successful completion of probation period, you will be entitled to casual leaves in accordance
- 12. This agreement supersedes any prior oral or written understanding regarding the terms and

- 13. You shall be required to submit a copy of your PAN Card, identity proof, address proof, qualification certificates, medical fitness certificate on or before the day of your joining the Trust. 14. This agreement is made based on the basis of information and documents submitted in support of your age, academic qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without
- 15. Considering the nature of the job and commitment towards the learners you will be required to

16. In case of separation after completion of probation - Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.

17. In case of termination by the trust without notice - In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to

Yours sincerely,

For and on behalf of

Fazlani Aishabai & Haji Abdullatt Charitable Trust

Dr. Shabir Mushtaq Mir

CO0

Confirmed and accepted by:

Name: Ms. Areeba Mohammed Asif Shaikh

Signature: Date:

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbal-400021, India. Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mubai-400008

Tel. No: +91 22 6906 9000,+91 22 6906 9069, +91 22 66396666

Email: Info@aishabailrust.com Website: www.aishabaitrust.com



Ms. Anjali Krishnan Gowander Room No. 56, New Maharashtra Nagar, 2nd Chawl, Near Vijay Nagar Building, Dharavi, Mumbai - 400 017. Mobile No.: 9152752085.

Sub: Letter of Engagement

Dear Ms. Anjali,

We are pleased to select you as an Assistant Teacher (Primary) on Retainership basis, w.e.f. 1st June 2023 on the following terms and conditions:

- During probation period, your monthly Professional Fees will be Rs. 10,000/-. Please note that the
 fees details are strictly confidential between you and the Trust and should not be divulged to anyone.
 Doing so will result in cessation of your selection.
- 2. Your fees shall be subject to relevant taxes at the rate applicable as per Income Tax Act, 1961. Initially you will be placed under a probation of six months.
- On successful completion of probation, you will be regularized and will be eligible for the benefits as per the relevant band. Same will be communicated to you through Probation Completion Letter.
- During Probation period, you shall be posted at any of the schools run/managed by the Trust as per the requirement.
- However, you shall execute and perform all duties that will be assigned to you by the Trust from time to time and the Trust reserves the right to revise these at its discretion.
- 6. You are required to sign a "Non-Disclosure Agreement" with the Trust at the time of joining the Trust. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the trust, will not be utilized by you at any point of time to undermine the interest of the trust.
- 7. You would keep the Trust informed about the change in your address and contact information.
- 8. To ensure safe, healthy and conducive environment for all, you may be required to be examined at any time by a Doctor of Trust's choice, if required, for your medical fitness to continue work for the Trust and opinion of the said Doctor in this regard shall be final and binding on you.
- 9. The Trust shall conduct a background verification of all records/references provided by you. Your selection in this trust will be subject to your background check records being clear and free from ambiguity. Trust reserves the right to ask you to furnish additional documentation or supporting information in this regard, as and when considered necessary.
- 10. Please note that you are restricted from accepting any other employment or carry on any other commercial activity while engaged by us, without our prior specific/written approval. Also, you agree, while engaged with the Trust, you shall not perform work or provide services similar to those provided by you to the Trust, directly or indirectly, for any person or entity that is in the same domain of the service area.

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST

Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai)

Registered Office: Nirmal Building ,21st Floor, Nariman Point, Mumbal-400021. India

Pishale successful completion of probation period, you will be entitled to casual leaves in accordance

12. This agreement supersedes any prior oral or written understanding regarding the terms and conditions of your engagement with the trust.

You shall be required to submit a copy of your PAN Card, identity proof, address proof, qualification You share specificates, medical fitness certificate on or before the day of your joining the Trust.

This agreement is made based on the basis of information and documents submitted in support of This agreement qualifications, previous work experience and other particulars furnished by you. If at any time it is found that you have furnished false information or withheld or suppressed any material fact or information, the trust shall be entitled to forthwith terminate this agreement without notice.

15. Considering the nature of the job and commitment towards the learners you will be required to

complete minimum one academic season.

16. In case of separation after completion of probation - Either party is required to give a minimum notice of three months; in writing or payment in lieu of three -months gross remuneration.

17. In case of termination by the trust without notice - In the event that you have committed an act or acts in breach of the Trust's policies and procedures or applicable external codes of practice or laws which is sufficiently serious in the circumstances to warrant your summary dismissal, or you have been guilty of gross misconduct, fraud or dishonesty, neglect of duty or willful disobedience, nonperformance and assessment failure in training.

On behalf of the Trust, we extend to you a warm welcome and wish you every success in your career with Fazlani Aishabai & Haji Abdul Latif Charitable Trust. Please indicate your understanding and acceptance of the above terms and conditions by signing and returning the duplicate copy of this letter to US.

Yours sincerely,

For and on behalf of

Fazlani Aishabai & Haji Abdul Latif Charitable Trust

rabir Mushlag Mir

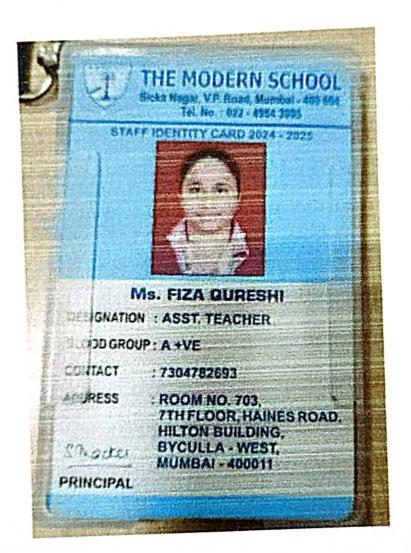
Confirmed and accepted by:

Name: Ms. Anjali Krishnan Gowander

Signature: Date:



Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai) - sembai Annnos India



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BOYT RECOGNOSES & PERMANENTLY WANDED
B. S. C. School Dales No. S. 11.01.000



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Date: 6" September, 2023

To Whomsoever It May Concern

This is to inform that Ms. Jaatqa Kazt is working as an Assitant Teacher from 6th June 2023 till date.

Principal

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GOVT. RECOGNISED & PERMANENTLY UNAIDED S. S. C. School Index No. S.31.01.068



BABULA TANK CROSS LANE, NEAR BMC "B" WARD OFFICE, MUMBAI - 400 009 • TEL:: 2374 8061 Website: www.safaschool.org • Email: contact@safaschool.org

Date: 8th September, 2023

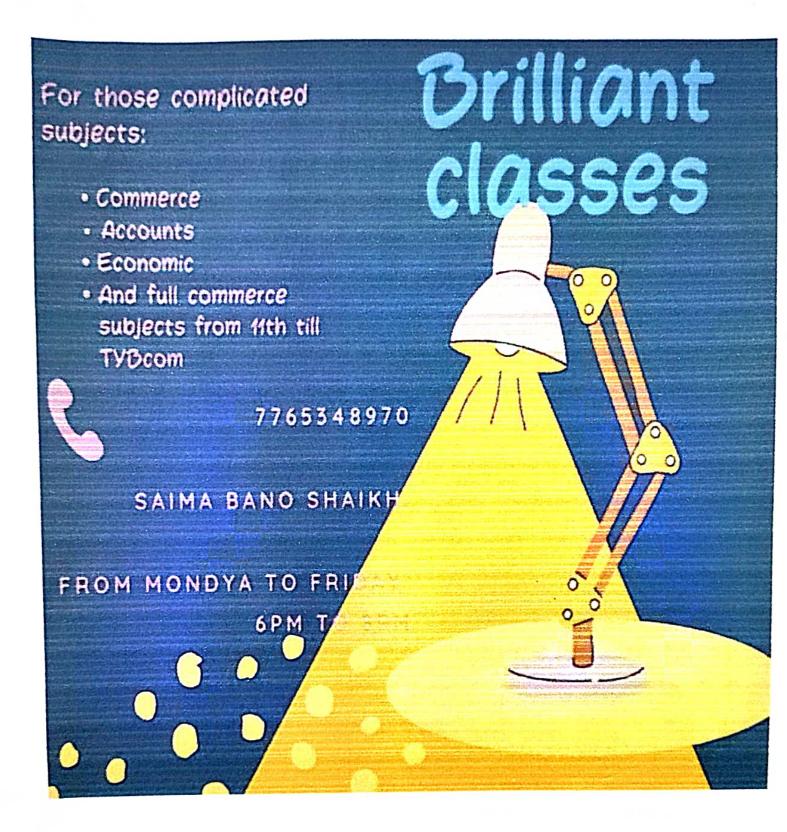
To Whomsoever It May Concern

This is to inform that Ms. Afia Iftekhar Anwar Ansari is working as an Assistant Teacher from 6th June 2022 till date.

Principal

Safa High School Jr. College Babula Tank Cress Lana, Near BMC 'B' Ward Office, Mumbai - 400 009. Tol.: 2074 80 61

TO COLOS IN THE CHANGE OF THE





Eleva Ventures Private Limited

Date: 28 04-2022

To, Ms. Darshana Shah. B/2, Ashray CH5, 266, Walkeshwar Rd. Mumbai – 400 006.

Dear Darshana

With reference to your application and the subsequent interview with us, we have the pleasure in appointing you as a 'Cheer Leader - Grade 4' as per the JD in Annexure 2.

The appointment shall be subject to the following terms and conditions:

- Your gross CTC is Rs. 3,60,000/- (Rupees Three Locs Sixty Thousand Only) as per the salary breakup mentioned in Annexure 1.
- 2. All payments will be subject to statutory deductions at the time of disbursement,
- 3. You will be working on 2" & 4" Saturdays
- 4 Your probation for period is 3 months, which may be extended depending upon the performance and ownership deployed in the discharge of duties.
- Any change in the correspondence address or telephone or mobile number needs to be informed to the HR Department within 3 working days.
- The annual increment will be as per the organizational policy and subject to performance measurement and Human Delight Policy.
- You may be transferred to other department depending upon the changing nature of activities of the organization and your skills to perform in that role.
- You shall maintain work exclusivity towards the organization and will not take up any other work or business activity without the written permission of the management.
- 9. You shall at any time during the course of this employment does not divulge any secret or intellectual property, developed by you or shared with you with any person, agency organization. Any such reported action will lead to immediate termination of appointment and initiation in of legal proceedings against you, and the organization reserves the right to claim the subjective value of any such breach.
- The employment may be terminated within a notice period of seven deprobation period.
- 11 The employment may be terminated by giving a 30 days' notice perso confirmation period.

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ANJUMAN SHANE ISLAM EDUCATIONAL SOCIETY.

ANJUMAN SHANE ISLAM URDU HIGH SCHOOL.

NEAR HUSAINIA MASJID KHAIRANI ROAD SAKINA MUMBAI 400072.

ORDER OF APPOINTMENT

SCHEDULE 'D'[SEE RULE9(5)]

To.

Mr. /Mrs. /Miss SAMANI SUMAIYA ABDUL HAI (B.SC.B ed)

1.	With reference to your application dated <u>05.08.2019</u> and subsequent interview held on <u>12.08.2019</u> we take the pleasure to inform you that you are hereby appointed as an Asstt-Teacher with effect from <u>03.09.2019</u> or the date you report for duty on a Basic Pay of
	Rs. <u>S-14: 38600-122800</u> in the scale of 34 % of Basic Pay you will draw dearness allowance of Rs House Rent allowance of 30 % of Basic Pay and compensatory local allowance of Rs Per month and / or as may be sanctioned by government from time to time.
2.	Your appointment is purely on permanent basis in the clear vacancy.
	Your service are transferable from one school to another under the same management anywhere in the state of Maharashtra any time during the year.
4.	The terms of your employment and conditions of service shall be as laid down in the Maharashtra employees of private schools (Conditions of service) regulation Act, 1977 and the rules made there under and / or any other changes therein from time to time.
5.	we disclude the second of the
	physical fitness certificate from the said doctor. You will have to work in any shift or both the shift's at the discretion of the principal of the
5.	concerned school and / or the management. You are requested to acknowledge receipt of the order of appointment and communicate
7.	the acceptance of the said appointment within <u>03</u> days from the date of the receipt of the same, failing which this order of appointment automatically stand cancelled and the post
3.	will be filled up accordingly. Your appointment is subject to approval from the department of education, Gov. of Maharashtra.
	Maila asite o.

(President / Secretary)

ANJUMAN - SHANE - ISLAM EDUCATION SOCIETY Near Husainia Masjid Kherani Rose

Sakinaka Munibai 400 077

Shinas





FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLE TRUST'S

AISHABAI COLLEGE OF EDUCATION

(Affiliated to S.N.D.T. Women's University)

<u>Address</u>: Municipal School Building, J. J Hospital Compound, Gate no. 14, Byculla, Mumbai – 400008.

2020-2021

Appointment Letters



To. Ms. Uzma Nasir Khatib, 66. Huseini Building, 1" Floor, R.No.10/11, 2nd Peer Khan Street, Opp. Gordon Hall Apartment. Nagpada, Mumbai-400 008.

Dear Ms. Uzma Nasir Khatib.

We are pleased to appoint you as Assistant Teacher-Secondary Division on Retainership basis, w.e.f. 10th January, 2020 in our Fazlani Aishabai & Haji Abdul Latif Charitable Trust on the following terms and conditions:

- 1. Your monthly retainership fee is currently Rs. 13,000/-. Please note that the compensation details are strictly confidential between you and the organization and should not be
- 2. TDS will be deducted from your fee at the rate applicable as per Income Tax Act 1961.
- 3. Your engagement as retainer is effective from 10th January, 2020 to 9th January, 2023.
- 4. You will be posted at any of the BMC Schools who are in PPP with us.
- 5. You will be reporting to your respective Academic Coordinator, for your role and responsibilities.
- 6. The work to be performed under this Agreement is illustrated within the attached Statement of Work. Upon acceptance of the Statement of Work, you agree to perform those services set forth in the attached Statement of Work.
- 7. Additional work may be entrusted to you giving in writing and signed by both parties. during the term of this Agreement.
- 8. Extension of the period of retainership shall be granted if necessary, by the trust, agreed to in writing and signed by both parties during the term of this Agreement. Such extension shall be done through exchange of letter as an addendum to this agreement.
- 9. You shall also be required to submit a copy your pan, ID proof, Address proof, qualification certificates, experience certificates on the day of your joining the Organization.
- 10. You are required to sign a 'Non-Disclosure Agreement' with the Organization at the time of joining the Organization. This is to ensure that all the proprietary information, documents, literature, obtained/made during your service period with the organization, will not be utilized by you at any point of time to undermine the interest of the organization.
- 11. You would keep the organization informed about the change in your residential and contact information.

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbai) Registered Office: Nirmal Building ,21st Floor , Nariman Point , Mumbai-400021, India Registered Office: Nirmal Building, 21st Floor, National Folia, manual-400021, India
Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008
Tel. No: +91 22 23735954/55, +91 22 66396666 and Fax +91-22-23742187
Tel. No: +91 22 23735954/55, com Website: www.alshabaitrust.com

Email: info@aishabailrust.com Website: www.aishabailrust.com

Sunail



12. Your retainership agreement is made on the basis of your having furnished to the Organization's information and documents in support of your age, academic qualifications, previous work qualifications, previous work experience and other particulars on or before your day of joining. If at any time it is found that you have furnished false information or withheld or material fact. Or information shall be entitled to suppressed any material fact or information, the Organization shall be entitled to

Please sign and return the duplicate copy of this agreement as confirmation of your acceptance, indication the duplicate copy of this agreement as confirmation of your acceptance, indicating the date on which you will join the organisation.

We welcome you to the organization and look forward to a long-term association

Yours truly.

For Fazlani Aishabai and Haji Abdul Latif Charitable Trust.

Authorized Signatory.

I agree and accept agreement on terms and conditions mentioned above.

Date of Joining: 10/01/2020

Shinail

FAZLANI AISHABAI AND HAJI ABDUL LATIF CHARITABLE TRUST Regd. Under Bombay Public Trust Act 1950 vide No.e-7650 (Mumbal) Registered Office: Nirmal Building ,21st Floor , Nariman Point , Mumbai-400021, India Hegistered Uttice: Nirmal building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008

Operating Office: 2nd Floor, Municipal School Building, Gate No.14- J.J. Hospital Compound, Byculla, Mumbai-400008 Tel. No: +91 22 23735954/55, +91 22 66396666 and Fax +91-22-23742187

Email: into@aishabaitrust.com Website: www.aishabaitrust.com



SREE NARAYANA GURU HIGH SCHOOL

[RECOGNISED]

[Managed by : Bire Narayana Mandira Samin (Rayd.)]

Brise Nacayana Nagar, F. L. Lothande Marg, Chember Momber 400 ness.
Tel : 2525 5037 • Pax : 2525 5347 • Emell : enghamambal@grad coin • Wetelte : www.ness.in

Ref No. SNGHS- 505 12022 2023

Date: 15.06.2022

Ms. Kiran Amarnath Choudhary Matunga Rishi nagar 30 feet Road, Near Sar baba mandir Mankhurd, Mumbal-800043

P\$503879

With inference to your application and subsequent interview, we are pleased to inform you that you have been appointed as an Asst. Teacher in the Secondary Section of our School on a consolidated salary of Rs.18, 5007-per month with effect from 17.96-2072 to 26-04-2023.

- Your appointment is purely an temporary basis. After the expiry of the above period your services shall stand terminated without any notice.
- Your whole time shall be at the disposal of the School and you shall not be gamfully employed outside without prior consent of the authorities while in service.
- You shall perform such other duties related to your job as will be assigned to you from time to time by superiors.
- 4. Your appointment shall be subject to the rules and regulations of the Management.
- Your services shall be terminated at any time without assigning any reason.
- 6. You will not be entitled for any borius.
- In case you desire to leave the School during the academic year one month's notice to be given or one month's salary will payable/recoverable in fleu of the notice period.

If you accept the appointment, you may sign in the copy of this appointment letter in confirmation of your acceptance of the above terms and conditions.

Through the Head Metress See Narayana Guru High School

IN.S. SALIMKUMARY
CHIEF EXECUTIVE OFFICER

Year's Tabelifully

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FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLE TRUST'S

AISHABAI COLLEGE OF EDUCATION

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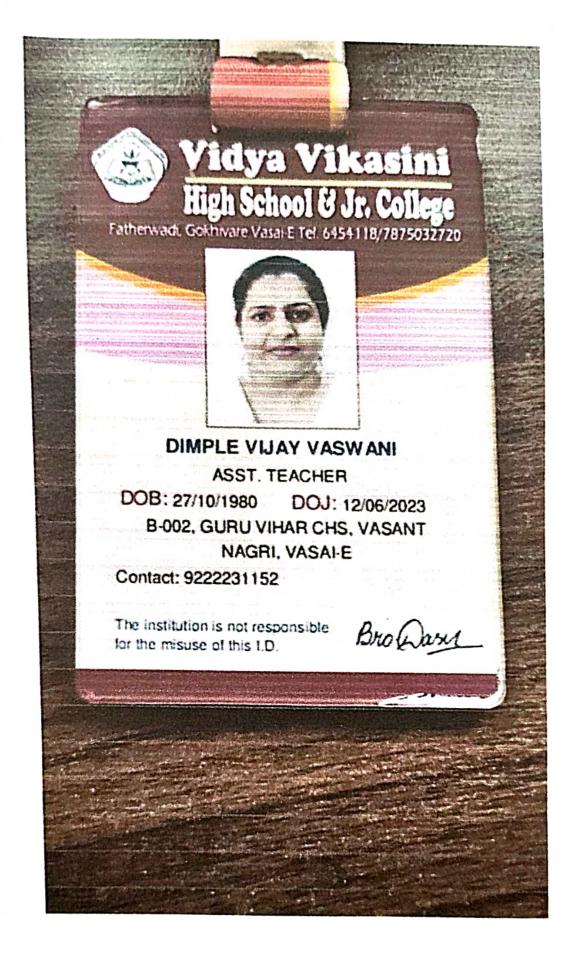
2019-2020

Appointment Letters



Steman









SAIP!



Name: Mehzabeen Lokhandwala

Designation: Teacher

D.O.B.: 26-09-1980

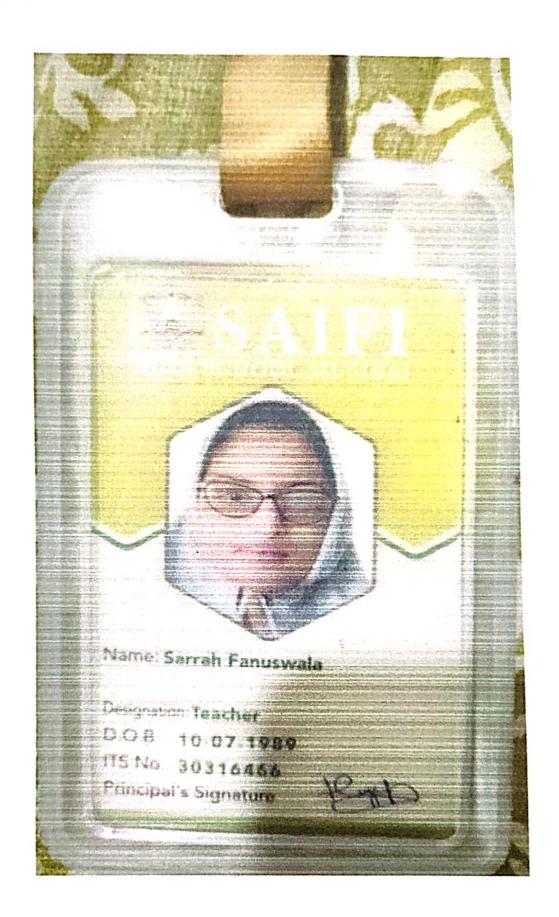
ITS No.: 30332969

Principal's Signature

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