



FAZLANI AISHABAI & HAJI ABDUL LATIF CHARITABLETRUST'S
AISHABAI COLLEGE OF EDUCATION

(Affiliated to S.N.D.T. Women's University)

Municipal School Building, J. J Hospital Compound, Gate no. 14, Byculla, Mumbai –400008.

Criterion I

Curricular Aspects

1.1: Curriculum Planning

1.1.2

Meeting notice and minutes of the meeting for in-house curriculum planning

NOTICES

NOTICE

**AISHABAI COLLEGE OF EDUCATION, Byculla
NSS UNIT**

DATE: 28 June 2023

NOTICE

All the F.Y.B.Ed students are hereby informed to attend
'World Doctors Day' on 1-July, 2023, conducted by J.J.Hospital, OPD
Attendance is compulsory

Venue: J.J. Hospital, OPD

Time: 11am to 2 pm

Note: Kindly Carry NSS Batch, College ID Card.

In-charge Prof.

Dr. Sangore Jyotsna Ganesh (PO, NSS)



PRINCIPAL

Fazlani Aishabai & Haji Abdul Laff Charitable Trust
Aishabai College of Education, Mumbai

Dr. Shumaila Saif Siddiqui

**AISHABAI COLLEGE OF EDUCATION, BYCULLA
NSS UNIT**

DATE: 10 July 2023

NOTICE

All the F.Y.B.Ed. Students are hereby informed to attend

"World POPULATION DAY" on 15- July 2023.

Attendance is compulsory

Venue: Multipurpose Hall,
Ground Floor

Time: 9:00 am

In-charge Prof.

Dr. Sangore Jyotsna Ganesh (PO, NSS)



**Dr. Shumaila Saif Siddiqui
PRINCIPAL**

Fazlani Aishabai & Maji Abdul Latif Charitable Trust's
Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

Date: 2- August, 2023

NOTICE FOR EXAMINATION STRESS MANAGEMENT WORKSHOP

All the F.Y.B.Ed. Students are hereby informed that our college is conducting **EXAMINATION STRESS MANAGEMENT** on 3-August, 2023 around 11:30 a.m.

Event Co-ordinator:

Dr. Jasvanti Adhangale

Dr. Nafisa Roopawala



PRINCIPAL
Fezani Aishabai & Maji Abdul Latif Charitable Trust's
Aishabai College of Education, Mumbai

Dr. Shumaila Siddiqui

AISHABAI COLLEGE OF EDUCATION

Date: 25. August, 2023

NOTICE FOR ENTREPRENEURSHIP DAY

All the S.Y.B.Ed. Students are hereby informed that our college is organizing a "MEET THE FEMPRENEUR" event to celebrate Entrepreneur's Day on 28. August, 2023 around 11:00 a.m. in Seminar Room no.15. Kindly participate and make the event successful.

In-charges:

Dr. Jasvanti Adhangale



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Fazlani Aishabai & Maji Abchul Latif Charitable Trusts
Aishabai College of Education, Mumbai

Dr. Shumaila Siddiqui

AISHABAI COLLEGE OF EDUCATION

Date: 30- August, 2023

**NOTICE FOR WORKSHOP ON OBJECTIVES AND SPECIFICATION
(LESSON PLANNING)**

All the S.Y.B.Ed. Students are hereby informed that our college is organizing a **WORKSHOP ON OBJECTIVES AND SPECIFICATION (LESSON PLANNING)** on 1- September, 2023 around 10:45 a.m. onwards. Attendance is compulsory.

In-charges:

Dr. Nafisa Roopawalla

Dr. Jasvanti Adhangale



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Aishabai College of Education, Mumbai

Dr. Shumaila Siddiqui

**MINUTES OF
THE
MEETING
2023 -24**

ALSIABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- June

MONDAY

15/06/2023

TIMING

10.00 -12.00

A meeting was held on 15th June 2023 at 11 am in the Principal's Office; Dr Harsha Merchant-Principal was the chairperson of the meeting.

The following important points were discussed during the meeting:

- Planning of celebrating International Yoga Day
- Planning farewell of Principal Dr. on 21st May 2023
- Conduction of Talent Hunt on 24th May 2023
- Yoga Asana workshop on 27th June 2023

Another meeting was held on 27th June 2023 in the Conference Room: Dr. Shumaila Siddiqui was the chairperson of the meeting:

- Planning the conduction of the Special Assembly for Eid-UI Adha on 1st July 2023
- World Doctors Day Organ Donation Awareness Camp organised at J.J. Hospital
- NAAC criteria were distributed to all staff members
- Logbook to be filled in by the staff every day in the assigned format
- General discussion on events conducted in college and receiving and felicitating of guests through hand-made cards.
- Practice teaching and Internship dates to be from 22nd June to 14th July 2023

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore

Ms. Rubina Hans

Ms. Sofia Edroos

Dr. Nafeesa Roopawala



Dr. Shumaila Siddiqui

PRINCIPAL

Fazlan Aisabai Education Trust
Alkhalid De Boreas

AISHABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- July

MONDAY

TIMING

4/07/2023

10.00 -12.00

A meeting was held on 4th July 2023 at 10 am in the Conference room; Dr Shumaila Siddiqui - the Principal was the chairperson of the meeting.

The following important points were discussed during the meeting:

- Portfolio distribution
- Year planner 2023-24
- Staff appraisal discussion
- Log book writing
- Educational monsoon trip
- Student Council election
- Events report submission
- Practice teaching mark list discussion
- NAAC work submission
- World Population Day
- Self Defence Workshop
- Stress Management Workshop
- "Meri mati Mera Desh" celebration

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore

Ms. Rubina Hans

Ms. Sofia Edroos

Dr. Nafeesa Roopawala

Mrs. Sana

Dr. Jaswanti



Dr. Shumaila Siddiqui

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Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- August

MONDAY

TIMING

31/07/2023(for August)

10.00 -12.00

A meeting was held on 31st July 2023(August) at 10 am in the Conference room; Dr. Shumaila Siddiqui - the Principal was the chairperson of the meeting.

The following important points were discussed during the meeting:

- Intercollegiate and school competition "Meri Mati Mera Desh"
- Syllabus distribution
- Preparation of various files for NAAC
- NAAC Criteria submission date discussion
- Orientation and revision of Micro teaching skill work distribution
- Workshop on Objective Specification
- Webinar planning on Alcohol-free World
- Sadbhavna Divas
- Entrepreneurship day
- National Sport Day
- Skill Dev. Workshop on the theme of 'Say No Plastic' Paper bags making

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore 

Ms. Rubina Hans 

Ms. Sofia Edroos 

Dr. Nafeesa Roopawala 

Mrs. Sana Shaikh 

Dr. Jaswanti 




Dr. Shumaila Siddiqui

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AISHABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- September

MONDAY

02/09/2023

TIMING







10.00 -12.00

A meeting was held on 2nd September 2023 at 10 am in the Conference room; Dr Shumaila Siddiqui - the Principal was the chairperson of the meeting.

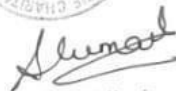
The following important points were discussed during the meeting:

- Discussion on regular attendance issues of students
- Discussion on SSR
- University Examination
- Phase I Internship and theory lectures
- Ganpati Utsav Holidays and Special Assembly
- Teachers Day Celebration
- Dal hand Celebration- Special Assembly
- Planning of Monteria Village Trip
- Literacy Day celebration
- Nutrition week celebration- Maleates year
- Hindi Diwas
- Talk on Anti Ragging
- NSS Foundation Day
- Special Assembly on Bakari Eid
- Swachta Hi Seva Campaign

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore 
Ms. Rubina Hans 
Ms. Sofia Edroos 
Dr. Nafeesa Roopawala 
Mrs. Sana Shaikh 
Dr. Jaswanti 




Dr. Shumaila Siddiqui
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AISHABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- October

MONDAY

TIMING

21/10/2023

10.00 -12.00

A meeting was held on 3rd October 2023 at 10 am in the Conference room; Dr Shumaila Siddiqui - the Principal was the chairperson of the meeting.

The following important points were discussed during the meeting:

- Discussion on Online meeting on IQAC coordinator and NACC criteria distribution
- Planning of farewell of Rubina ma'am and Sofia ma'am
- Internship Phase II Planning
- Mark sheet submission of Internship Phase I
- Discussion on the New Constructivist lesson plan
- EPC 6 Action Research
- Planning of Academic and Administrative Audit
- Planning of Khadi Mahotsav
- International Teacher Day
- Reading Motivation Day
- National Unity Day
- Save Wild Life

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore

Ms. Rubina Hans

Ms. Sofia Edroos

Dr. Nafesa Roopawala

Mrs. Sana Shaikh

Dr. Jaswanti

Dr. Madhuri Bendale



Shumaila

Dr. Shumaila Siddiqui

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Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

AY 2023-24

IQAC MEETING- OCTOBER 2023

TUESDAY

TIMING

10/10/2023

10.00 -12.00

A meeting was held on 10th October 2023 at 10 am in the Conference room. Dr. Shumaila Saif Siddiqui, the principal, was the chairperson of the meeting.

- The following important points were discussed during the meeting:
- Selection / Appointment of new IQAC Coordinator
- NAAC criteria were distributed to all staff members.
- Discussion on the new Constructivist Lesson Plan and formatting of the old lessons
- Planning farewell of old staff- Ms. Sofia Edroos and Ms. Rubina Hans

The following members were present for the meeting:

Dr. Shabir Mir

Dr. Jyotsna Sangore

Ms. Rubina Hans

Ms. Sofia Edroos

Dr. Nafisa Roopawalla

Dr. Jasvanti Adhangale

Dr. Madhuri Bendale

Ms. Sana Shaikh



Dr. Shumaila Siddiqui

Principal

PRINCIPAL

Fazlani Aishabai & Haji Abdul Latif Charitable Trust
Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- November

MONDAY

TIMING

1/11/2023

10.00 -12.00

A meeting was held on 1st November 2023 at 11 am in the Principal's Office; Dr Shumaila Siddiqui - the Principal was the chairperson of the meeting.

The following important points were discussed during the meeting:

- Work distribution of faculties
- Orientation of F.Y.B.Ed - Batch 2023-25
- Distribution of NAAC Criteria 5
- Prepare course plans
- No Corruption companion
- Swatch Diwali celebration and competitions
- Discussion Holidays of Diwali
- Internship work phase II
- National Constitution Day
- NSS Annual Meeting
- World Aids Day

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore



Dr. Nafeesa Roopawala



Mrs. Sana Shaikh

Dr. Jaswanti

Dr. Madhuri Bendale



Dr. Shumaila Siddiqui

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Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

AY 2023-24

STAFF MEETING- December

MONDAY

TIMING

2/12/2023



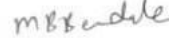

10.00 -12.00

A meeting was held on 2nd December 2023 at 11 am in the Principal's Office; Dr Shumaila Siddiqui - the Principal was the chairperson of the meeting.

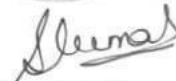
The following important points were discussed during the meeting:

- Portfolio distribution
- Fit India Annual Sports Day celebration planning
- Jan, Feb, March Planning
- Discussion on the National Seminar topic
- Discussion on the final submission date of NAAC criteria
- Submission of Pending reports
- NAAC Criteria I redistribution
- Planning of visit to Yusuf Meher Ali
- Internship Phase III planning
- NSS meeting on PEMS A/C
- X'Mas Holiday discussion
- Human Rights Day

The following members of the Faculty were present at the meeting:

Dr. Jyotsna Sangore 
Dr. Nafeesa Roopawala 
Dr. Jaswanti
Dr. Madhuri Bendale 
Mrs. Joya Chaudhari 





Dr. Shumaila Siddiqui

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AISHABAI COLLEGE OF EDUCATION

A.Y. 2023-24

STAFF MEETING




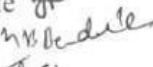

Day and Date – Tuesday, 2nd January 2024

TIMING - 11:00 am -12:00 pm

There will be a staff meeting on Tuesday, 2nd January 2024 at 11 a.m. in the Principal's office. The agenda for the meeting will be -

- Planning of EWF 2 Phase III
- Savitribai Phule Jayanti- Balikka Diwas
- National Youth Day celebration
- Voter Day celebration
- Republic Day celebration
- EPC1 Orientation and Presentation (F.Y.)
- EWF 1 - Practice teaching (F.Y.)
- Club decoration allotment
- NSS Special Camp

Faculty members -

- Dr. Jyotsna Sangore 
- Dr. Nafisa Roopawala 
- Dr. Jasvanti Adhangale 
- Dr. Madhuri Bendale 
- Ms. Joya Chaudari 





(Dr. Shumaila Siddiqui)

Principal

PRINCIPAL
Fazlani Aishabai & Haji Nurul Lati Chanzale Trust's
Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

A.Y. 2023-24

STAFF MEETING

Day and Date – Thursday, 1st February 2024

TIMING - 11:00 am -12:00 pm

There will be a staff meeting on Thursday, 1st February 2024 at 11 a.m. in the Principal's office. The agenda for the meeting will be -

- Planning of Educational Visit (picnic)
- Programme organisation for Marathi Bhasha Diwas
- Programme organisation for Science Day
- Green club meeting, tree plantation drive
- Conducting activities for the Electoral Literacy Club
- Discussion on S.Y.B. Ed submission EWF file and lesson planning file
- Writing a Conceptual Paper on Women's Empowerment
- Reading and Reflection –EPC 2 (F.Y.) orientation and presentation
- Sending students for intercollegiate competition to various colleges.

Faculty members -

- Dr. Jyotsna Sangore *Jyotsna*
- Dr. Nafisa Roopawala *N*
- Dr. Jasvanti Adhangale *J*
- Dr. Madhuri Bendale *m/bendale*
- Ms. Joya Chaudhari *Joc.*



(Dr. Shumaila Siddiqui)

Principal

PRINCIPAL
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Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

A.Y. 2023-24

STAFF MEETING




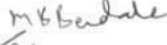

Day and Date –Friday, 1st March 2024

TIMING - 11:00 am -12:00 pm

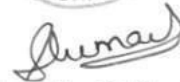
There will be a staff meeting on Friday, 1st March 2024 at 11 a.m. in the Principal's office. The agenda for the meeting will be -

- Planning of Value Added Courses
- Educational trip
- workshop on 21st century skill
- Workshop on personality development
- EPC 2 Orientation and Presentation
- Paper writing and publication on women Empowerment
- Discussion on Club-wise competition
- Discussion on Intercollegiate Competition
- EPC 6 and EPC 7 submission
- NAAC Criteria work discussion

Faculty members -

- Dr. Jyotsna Sangore 
- Dr. Nafisa Roopawala 
- Dr. Jasvanti Adhangale 
- Dr. Madhuri Bendale 
- Ms. Joya Chaudari 





(Dr. Shumaila Siddiqui)

Principal

PRINCIPAL
Fazlul Aishabai & Haji Abdul Latif Charitable Trust's
Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

A.Y. 2023-24

STAFF MEETING - APRIL

TUESDAY

TIMING

1/4/2024

11:00-12:00

A meeting was held on 1st March 2024 at 11 a.m. in the Principal's Office.
Dr.Shumaila Siddiqui – Principal was the chairperson of the meeting.

The following important points were discussed during the course of the meeting:

- Discussion for Theory Lecture and Time Table (F.Y, S.Y.)
 - National Conference
 - Annual Day celebration
 - Discussion on Skill development workshop
 - Discussion of Art Exhibitions
 - Viva EPC 6
 - Final Submission EPC 6 and 7
 - Discussion on Dr. B.R.Ambedkar Jayant –Week activities
- Meeting ended with a vote of thanks.

Following members of the Faculty were present in the meeting.

- Dr. Jyotsna Sangore *Jyotsna Sangore*
- Dr. Nafisa Roopawala *Nafisa*
- Dr. Jaswant Adangale *JA*
- Dr. Madhuri Bendale *M.B. Bendale*
- Ms Joya Chaudhari *JCE*
- Ms Nishat Siddiqui *Nishat*



Shumaila Siddiqui

(Dr. Dr.Shumaila Siddiqui)

I/C Principal

PRINCIPAL

Fazlani Aishabai & Haji Abdul Latif Charitable Trust's
Aishabai College of Education, Mumbai

AISHABAI COLLEGE OF EDUCATION

A.Y. 2023-24

STAFF MEETING-MAY

TUESDAY

TIMING

10/5/2024

11:00-12:00

A meeting was held on 1st March 2024 at 11 a.m. in the Principal's Office.
Dr.Shumaila Siddiqui – the Principal was the chairperson of the meeting.

The following important points were discussed during the course of the meeting:

- Discussion for Internal Marks –S.Y.B.Ed
- Farewell of S.Y.B.Ed
- Portfolio wise file completions
- NAAC New Criteria- workload
- Summer Vacation
- University Final Examination

The following members of the Faculty were present in the meeting.

- Dr. Jyotsna Sangore *Jyotsna*
- Dr. Nafisa Roopawala *N*
- Dr. Jaswant Adangale *JA*
- Dr. Madhuri Bendale *M B Bendale*
- Ms Joya Chaudhari *Joye*
- Ms Nishat Siddiqui *Nishat*
- Ms Zainab Lokhandwala
- Ms Ankita Kambale *Ankita*
- Mr. Ismail sir



Shumaila

(Dr. Dr.Shumaila Siddiqui)

I/C Principal

PRINCIPAL

Fazlan Alshabai & Haji Abdul Latif Charitable Trust's
Alshabai College of Education, Mumbai